

The Webutuck Board of Education held their July 18, 2011 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Dale Culver, President

William McGhee

Joanne Boyd

John Perotti

Kristen Panzer, arrived 7:33 pm

Judy Moran

Robert Trotta

Also Present:

David Paciencia, Interim Superintendent

Mary Grden, School Business Administrator

Christine Belcher, Clerk Pro Tem

### **CALL TO ORDER**

President Culver called the business meeting of July 18, 2011 to order at 7:27p.m.

### **CLERK PRO TEM**

William McGhee motioned to approved Christine Belcher as the Clerk Pro Tem. Robert Trotta seconded.

Ayes 6            Nays 0            The motion carried.

### **PUBLIC COMMENT**

The following are comments made by audience members:

1:8:1 special education class

### **CONSENSUS AGENDA VOTE**

Ms. Moran made and Mr. Trotta seconded the following motion to approve the consent agenda (as amended). The amendment by Interim Superintendent, David Paciencia, called for removing the July 5, 2011 Minutes under Clerk's Report #1 for further discussion. A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked items can be pulled from the consent agenda for discussion by any one Board member.

Ayes 7            Nays 0            The motion carried.

### **CLERK'S REPORT**

1. Approval of Minutes for June 27, 2011 Board meeting.

The minutes were removed from the consent agenda for further review.

\*2. Acceptance of Financial Reports as Submitted

Ms. Moran made and Mr. Trotta seconded a motion to accept the Financial Reports as Submitted:

    Treasurer's Report for the month ending June (unaudited).

    Warrants #80-89

3. Delegations - None

4. Non-Staff Communications - None

**SUPERINTENDENT'S REPORT  
PERSONNEL**

**\*1. Instructional Appointment**

Ms. Moran made and Mrs. Trotta seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following Instructional appointment:

Sarah Rifenburg	Secondary Spanish
Effective: September 1, 2011	Tenure Area: Secondary Spanish
Probationary Period: September 1, 2011 – August 31, 2013	
Annual Salary = \$58,295 Step 4	Replaces: Mary Tauber

John Merwin	Health Teacher (.4 FTE)
Effective: September 1, 2011-June 30, 2012	
Annual Salary = \$29,750	

Rosanna Hamm	
Effective: September 1, 2011-June 30, 2012	
Annual Salary = \$15,000	Curriculum Coordinator
\$ 1,742	Math Department Chairperson
\$ 1,750	Mentor Co-Director

Ayes 7      Nays 0      The motion carried.

**\*2. Extra-Curricular Appointments for the 2011-2012 School Year**

Ms. Moran made and Mrs. Trotta seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following extra-curricular appointments:

Nancy Gagne	Play Director
Nancy Gagne	Play Choreographer
James Gagne	Play Set Construction
Trisha Lawrence	Co-Advisor Class of 2012
Kimberly Coon	Co-Advisor Class of 2012
Christine Gillette	Co-Advisor Class of 2016
Samuel Fitzgerald	Co-Advisor Class of 2016
Mari-Ann Hoke	Co-Advisor Class of 2017
Susan Pomeisl	Co-Advisor Class of 2017

Christine Mathers	Safesitter Babysitter Club (9hrs@ \$35.08/hr.)
Susan Harrington	Advisor German Club (stipend= \$240)
Ayes 7      Nays 0	The motion carried.

**\*3. Appointment of Officers**

Ms. Moran made and Mrs. Trotta seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that for the school year 2011-12, the compensation for the following individuals that were appointed as particular officers of the School District at the July 5, 2011 Board Reorganization Meeting will be as indicated:

<u>Position</u>	<u>Nominee</u>	<u>Stipend</u>
Tax Collector	Emma Jaromin	\$5,068
Claims Auditor/ Property Control Manager	Lorinda Coulthard	\$8,423
Ayes 7      Nays 0	The motion carried.	

**\*4. Leave of Absence**

Ms. Moran made and Mrs. Trotta seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following paid medical Leave of Absence:

Margaret Brizzie	Elementary Teacher
Effective: Approx. September 19, 2011- November 28, 2011	
Ayes 7      Nays 0	The motion carried.

**\*5. Amendment of Instructional Appointment**

Ms. Moran made and Mrs. Trotta seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby amends the salary line to remove “plus MA”, for the following Instructional Appointment:

Kristen Chadwick	Guidance Counselor
Effective: September 1, 2011	Tenure Area: Guidance
Probationary Period: September 1, 2011 – August 31, 2013	
Annual Salary = (Step 3) \$57, 077	Replaces: Julie Taft
Ayes 7      Nays 0	The motion carried.

**CURRICULUM AND INSTRUCTION**

**1. Committee on Special Education Monthly Reports**

Mrs. Boyd made and Mr. Perotti seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education reports for May and June 2011, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee on Special Education.

Ayes 7      Nays 0      The motion carried.

**SUPERINTENDENT DISCUSSION ITEMS**

**a. Follow-up on Reorganizational Meeting questions**

The Superintendent mentioned the revised calendar dates. He also discussed the Board retreat. The Board President suggested discussing the retreat in Executive Session.

**b. Policy #414 Substitute Rates**

The School Business Manager explained the substitute rates that now state a single compensation instead of a range as previously established in past years.

c. Legal History

The Superintendent explained the process that was recently put in place for verifying legal costs. Discussion ensued.

d. Mid-Hudson School Study Council & Rural Schools Assoc. membership (\$550/yr.)

The Superintendent discussed both organizations. There was discussion about the pros and cons of each organization. The Board determined that the District receives some of the same information these organizations provide from other organizations to which the District has membership. It was decided the Board would join the Mid-Hudson School Study Council only. Discussion ensued.

e. Bus Purchases

The School Business Manager spoke about past conversations on purchasing buses as to diesel versus propane and the new information that was collected. The Superintendent added that there are no propane stations available nearby and that it is impractical to wait to purchase propane buses. There were questions from Board members if the new buses come with cameras, heaters and rust protection. They will come with those specifications. The Business Manager explained the financing options and whether to use reserve funds or financing the purchase of the buses with 5 year Bans. Discussion ensued.

f. NECC follow up

There was continued discussion about the school garden. Board members had concerns with NECC and previously stated terms with selling the produce at the Millerton's farmer's market and the day it would be sold. It was decided that NECC would present in writing their business plan and process with the School Business Manager. It was suggested by a Board member that they should continue to be able to sell as they have been until a formal agreement is made and the Board meets again.

**BUSINESS AND OPERATIONS**

**\*1. Approval of the Needham Risk Management Agreement**

Ms. Moran made and Mrs. Trotta seconded the following motion:

Upon the recommendation of the Superintendent, BE IT RESOLVED, that the Board of Education hereby approves the Needham Risk Management Resource Group, L.L.C. agreement for health and safety services for the 2011-2012 school year (agreement included in packet).

Ayes 7      Nays 0      The motion carried.

**\*2. Approval of Health and Safety Services of Needham Risk Management**

Ms. Moran made and Mrs. Trotta seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, the Board of Education hereby approves the following Programs/Procedures under the Health and Safety Services of Needham Risk Management Agreement:

- Automated External Defibrillator Program
- Hazardous/Universal Waste Management Procedure
- Permit-Required Confined Space Program
- Lockout/Tagout Plan
- Personal Protection Equipment Program
- Blood borne Pathogens Exposure Control Plan
- Right to Know Hazard Communication Standard
- Chemical Hygiene Written Program

**3. Approval of Vending Machine Agreement**

Ms. Moran made and Mr. McGhee seconded the following motion:

A Board member stated that there should be oversight on the salt and sugar content in the products offered in the vending machines. Another Board member questioned if the District had a professional that would decide what was put in the machines, nutritionally speaking. Discussion ensued.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, the Board of Education hereby approves Coffee Systems of Hudson Valley agreement for the Webutuck School District to provide a full-service vending program for the 2011-2012 school year.

Ayes 6      Nays 0      Abstain 1      The motion carried.

(Mr. Trotta abstained from the vote.)

**4. Rescind Policy #414 Temporary and Substitute Support Employees**

Mrs. Boyd made and Mr. McGhee seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, the Board of Education hereby rescinds Policy #414 (initially adopted on 4/21/08 ) Temporary and Substitute Support Employees and FURTHER, BE IT RESOLVED that these rates will be set at the annual Reorganizational Meeting each year.

Ayes 7      Nays 0      The motion carried.

**5. Establishment of Temporary and Substitute Support Employee Rates**

Mrs. Boyd made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education of the Webutuck Central School District approves the established Temporary and Substitute Support Employee Rates for the 2011-2012 school year.

Temporary and substitute support employees shall be paid as follows:

<u>Classification</u>	<u>Hourly Rate</u>
Seasonal Cleaner	\$10.08
Seasonal Grounds Worker	\$10.08
Substitute Bus Driver	\$16.80
Substitute Bus Monitor	\$11.29
Substitute Custodial	\$13.36
Substitute Courier	\$13.36
Substitute Cleaner	\$13.36
Substitute Food Service Helper	\$10.69
Substitute Clerical Worker	\$12.85
Substitute Teacher Aide	\$11.96
Substitute Mechanic	\$17.86
<u>Substitute Maintenance Worker</u>	<u>\$13.50</u>

Substitute School Nurse \$82.80 1<sup>st</sup> 15 days, \$87.98 16-30 days, \$93.15 31<sup>st</sup> day  
Ayes 7 Nays 0 The motion carried.

**6. Approve Pupil Benefits Plan**

Ms. Moran made and Mr. Perotti seconded the following motion:

A Board member questioned what was covered in this plan. Discussion ensued.

Upon the recommendation of the Superintendent, BE IT RESOLVED, that the Board of Education hereby approves the Pupil Benefits Plan, Inc. for student accident coverage for the 2011-2012 school year in the amount of \$8.78 per student.

Ayes 7 Nays 0 The motion carried.

**7. Approval of Purchase of two (2) 65 Passenger Buses**

Mrs. Boyd made and Mr. McGhee seconded the following motion:

It was decided to use Reserve Funds to purchase the buses thereby keeping the tax impact negligible. Discussion ensued.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the purchase of two (2) 65 passenger diesel buses;

FURTHER, BE IT RESOLVED, that the two 65 passenger buses will be purchased with Reserve Funds as authorized by the voters at the May 17, 2011 Annual Vote.

Ayes 7 Nays 0 The motion carried

**8. Authorization of Energy Audit**

Mr. Trotta made and Mr. McGhee seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education authorizes the Town of North East to perform an energy audit on the Millerton Elementary Building.

Ayes 7 Nays 0 The motion carried

## 9. Other

The Superintendent discussed having an extra bus the first week of school for possible student overflow due to logistics of the 4-6 grades going to a 7-12 schedule.

### Building Use

The School Business Manager discussed the Building Use process problems and the liability issues. Also discussed was community usage. It was decided that the School Business Manager should be in touch with our Insurance provider to establish broader coverage.

The Board President discussed and named Board members to the Standing Committees for the 2011-2012 school year:

WFFEE Facilities Review Committee	Kristen Panzer Dale Culver Robert Trotta Kristen Panzer
Audit and Finance Committee	Judy Moran Dale Culver William McGhee
Policy Review Committee	Joanne Boyd Robert Trotta Judy Moran
CSE/CPSE Liasion	Joanne Boyd Kristen Panzer
DCSBA Executive Committee	Joanne Boyd Dale Culver William McGhee
Emergency Planning Committee Negotiations Committee	William McGhee William McGhee Judy Moran Dale Culver
Albany Connection	John Perotti Robert Trotta
Cafeteria Committee	Dale Culver Judy Moran John Perotti

## BOARD OF EDUCATION

### 1. Approve Board of Education Student Representative

Mrs. Boyd made and Mrs. Panzer seconded the following motion:

A Board member questioned how the student was selected. Discussion ensued.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, the Board of Education hereby approves Brian Christofel as the Student Representative of the Board of Education for the 2011-2012 school year.

Ayes 7      Nays 0      The motion carried

**PUBLIC COMMENT**

- All Extra-Curricular activities posted for everyone
- Transportation concerns
- Wanted further discussion on 4-8 grade configuration

**EXECUTIVE SESSION**

Mr. Perotti made and Mr. McGhee seconded a motion to adjourn to executive session at 9:07 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 7      Nays 0      The motion carried.

(Mr. Perotti left at 11:00)

**RECONVENE PUBLIC SESSION**

Mr. Trotta made and Mr. McGhee seconded a motion to adjourn the executive session and to reconvene the public session at 11:28 pm.

Ayes 6      Nays 0      The motion carried.

**ADJOURNMENT**

There being no further business, Ms. Moran made and Mr. Trotta seconded a motion to adjourn the meeting of July 25, 2011 at 11:30 pm.

Ayes 6      Nays 0      The motion carried.

Respectfully submitted,

Therese M. Trotter  
District Clerk