

Minutes of the Regular Board of Education Meeting  
August 5, 2013

The Webutuck Board of Education held their August 5, 2013 meeting at 7:00 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President

Christopher Mayville

Judy Moran

Kristen Panzer

John Perotti

Judy Westfall

Also Present:

James Gratto Jr., Superintendent

Therese Trotter, District Clerk

Ray Jurkowski

Absent:

Robert Trotta

**1. CALL TO ORDER**

President McGhee called the business meeting of August 5, 2013 to order at 7:33 p.m.

**2. PRESENTATION:**

Ray Jurkowski, Morris Associates

Regarding: Septic Issue

Mr. Jurkowski reported on the Evaluation of Existing Subsurface Wastewater System his company had performed. He recently submitted report to the District for Board members. He provided a history of the Wastewater system at Webutuck and its additions over the years. He commented that the Webutuck staff began seeing surface saturation in 2010 from the new system. He explained how the septic system works and explained about soil characteristics. He prefers to see sand and gravel, because it has larger particles which provides higher porosity and dissipates quickly. He provided a sample of the fill that was found at the site to the Board which was clay consistency. He also explained a typical fill system. He reviewed existing documents from District and Dutchess County Health Department and went over the system that had been installed under the baseball field area, the perc tests that had been done, and the fill that was found under the field. Based on results of Morris Associates review and testing the subsurface, the sewage disposal system was placed in soil materials not meeting Dutchess County Department of Health standards. Mr. Jurkowski gave the Board two options:

Option #1 - Utilize the original SDS location. Dutchess County has indicated that they would consider allowing the system to be re-utilized, but more likely require that a raised system be built over the existing one.

Option #2 – Remove and rebuild a replacement system in the area of the existing system. It would require the removal of approximately six feet of material or build on top of the existing system. The baseball field would not be utilized for some time if this option was chosen. Mr. Jurkowski recommended Option #1 as the best idea. However, he suggested

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using both the old water system and new system, alternating between them, which would be beneficial and would prolong both systems. He stated there still needs to be cost estimate on the options. He estimated starting the project in winter, finishing in the spring. Mr. Gratto stated a Facility Committee will need to be scheduled to decide some things on the septic. Discussion ensued.

**3. PUBLIC COMMENT**

There were no comments by the public.

**4. SUPERINTENDENT'S REPORT**

**A. Recommendation from Jerry Heiser regarding bus #100**

Mr. Gratto recommended going forward with Mr. Heiser's recommendation with a one year lease and option to buy. It was noted a percentage of the lease is aidable. Ms. Moran would recommend bonding the buses and not using cash. Several Board members had concerns with the amount of money in the Budget Transfer line of Additional Officials. Mr. Gratto will provide more information in the next Board packet. Discussion ensued.

**B. Superintendents Conference Days on September 3 and 4, 2013**

Mr. Gratto reported the Superintendent Conference Days will be predominately instructional information. The schedules will be in Board packets this Friday. Discussion ensued.

**C. Summer School**

Summer School will end this week. Ms. McEnroe and Mrs. Chason will report on summer school at an upcoming Board meeting.

**D. WTA and CSEA contracts**

Mr. Gratto reported that we are very close to having the WTA contract ready to give to people by September 7. A meeting will be scheduled with Mr. O'Conner, Barb Riley, Ms. Moran and Mr. Gratto to discuss wording in the CSEA contract. Discussion ensued.

**E. Technology update**

Reverse Polarity needs a more time to come up with a recommendation for the District.

**F. Mr. Gratto noted the resignation of Christine Belcher and that we have to create a Personnel Assistant position. Ms. Moran questioned why we couldn't have the title be Administrative Clerk which is a more general job description and would help widen the applicant pool. Discussion ensued.**

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**5. CONSENSUS AGENDA VOTE**

Mrs. Panzer made and Mr. Perotti seconded the following motion to approve the Consent Agenda (as amended):

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing 7C and 9B for further discussion.

Ayes 6      Nays 0      The motion carried.

**6. DISTRICT CLERK'S REPORT**

\*A. Approval of Minutes for July 22, 2013 and July 29, 2013 Board meetings.

Mrs. Panzer made and Mr. Perotti seconded a motion to approve the minutes as submitted.

Ayes 6      Nays 0      The motion carried.

B. Delegations - None

**7. PERSONNEL**

**\*A. Support Staff Appointment**

Mrs. Panzer made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointment:

Jessica Wolfe	1:1 Teacher's Aide (1.0 FTE)
Effective: Sept. 1, 2013- June 26, 2014	Salary: \$12.57/hr, Step 2 per CSEA
Helen Romeo	Teacher's Aide (3.0 hours)
Effective: Sept. 1, 2013- June 26, 2014	Salary: \$12.19/hr., Step 1 per CSEA
Marie Herow	Teacher's Aide (3.75 hours)
Effective: Sept. 1, 2013- June 26, 2014	Salary: \$12.19/hr., Step 1 per CSEA
Kathleen Sullivan	School Monitor (up to 18.75 hrs/wk.)
Effective: Sept. 1, 2013- June 26, 2014	Salary: \$11.52/hr., Step 1 per CSEA

Ayes 6      Nays 0      The motion carried.





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**\*H. Support Staff Resignation**

Mrs. Panzer made and Mr. Perotti seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following support staff resignation:

Christine Belcher                      Personnel Clerk/Administrative Clerk  
Effective: August 16, 2013  
Ayes 6      Nays 0      The motion carried.

**\*I. Creation of Support Staff Position**

Mrs. Panzer made and Mr. Perotti seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education of the Webutuck Central School District hereby approves the creation of the following 1.0 FTE support staff position:

Personnel Assistant                      Effective: August 5, 2013  
Ayes 6      Nays 0      The motion carried.

**8. CURRIUCULUM AND INSTRUCTION**

A. Other - None

**9. BUSINESS AND OPERATIONS**

**\*A. Establishment of School Lunch Rates**

Mrs. Panzer made and Mr. Perotti seconded the following motion:  
Upon the recommendation of the Superintendent, **BE IT RESOLVED**, that the Board of Education hereby approves the following proposed school breakfast/lunch rates for the 2013-2014 school year:

**Breakfast program:**  
Full price (all schools)                      \$ .90  
Reduced Price (all schools)                      \$ .20  
Free    -0-  
Adults (all schools)                                      \$1.72+ tax

**Lunch**  
Primary - full price(K-3)                      \$2.20  
All Other Students - full price(4-12)                      \$2.45  
Reduced Price (all schools)                      \$ .25  
Free    -0-  
Adults    \$3.77 + tax  
Ayes 6      Nays 0      The motion carried.

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**B. Approval of Budget Transfer**

This item was removed from the consent agenda to gather further information. Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #19 over five thousand dollars (\$5,000).

Ms. Moran and President McGhee had questions regarding the amount spent on additional officials. Discussion ensued.

Mrs. Panzer made and Mr. Perotti seconded a motion to accept the Budget Transfers which was amended to exclude the Additional Officials line item.

Ayes 6      Nays 0      The motion carried

**10. BOARD OF EDUCATION**

**A.** Mrs. Panzer asked if anyone had received an email from the Kohl's. No one had. Mrs. Panzer stated that Mr. Kohl continues to be frustrated because his understanding of what was going to take place after he spoke with the Board had not happened. Mrs. Panzer suggested that a letter be written explaining what the School District will be doing with regards to scholarships going forward. The Superintendent and Board members were in agreement. Mrs. Panzer questioned when the Dignity for All Students training for staff will be. It will take place September or October.

Mrs. Panzer noted that Town of Amenia letter from Supervisor Flood seemed to miss the point. Discussion ensued.

**11. PUBLIC COMMENT**

There were no comments by the public.

**12. EXECUTIVE SESSION**

Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn to executive session at 9:31 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6      Nays 0      The motion carried.

**13. RECONVENE PUBLIC SESSION**

Mr. Perotti made and Mrs. Westfall seconded a motion to adjourn the executive session and to reconvene the public session at 10:12 pm.

Ayes 6      Nays 0      The motion carried.

**14. ADJOURNMENT**

There being no further business, Mrs. Panzer made and Mr. Perotti seconded a motion to adjourn the meeting of August 5, 2013 at 10:13 pm.

Ayes 6      Nays 0      The motion carried.

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Respectfully submitted,

Therese M. Trotter  
District Clerk