

Minutes of the Regular Board of Education Meeting
October 7, 2013

The Webutuck Board of Education held their October 7, 2013 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President
Christopher Mayville
Judy Moran
Kristen Panzer
John Perotti
Robert Trotta
Judy Westfall

Also Present:

James Gratto Jr., Superintendent
Therese Trotter, District Clerk
Jon Zenz
Gabe Napoleon
Susan Louey
Trini Stevens

1. CALL TO ORDER

President McGhee called the business meeting of October 7, 2013 to order at 7:37 p.m.

2. PRESENTATION

None

3. PUBLIC COMMENT

The following topics were commented on by the public:

- not happy French III combined into French IV and V this year without parents knowing ahead of time.
- varsity boys' soccer is doing great

4. STUDENT REPORT

Andrew Coon reported that boys' soccer and field hockey are doing well. Spirit week is next week which will have the annual activities throughout the week culminating on Friday, October 18 with the pep rally. There will be a bonfire at night. The Millerton Fire Department will be there to control over the fire. He also reported on events for Community Day on October 19. The Homecoming Dance is scheduled for October 19th.

5. SUPERINTENDENT'S REPORT

A. Septic Contract

The contract is on the agenda for Board approval tonight.

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B. Bus bids and lease

Mr. Gratto clarified that the highest bid winner withdrew his bid after realizing that the bus had a blown motor and is the reason why it is being rescinded tonight.

C. Creation of Substitute Health Office Aide position

Mr. Gratto noted the elementary nurse had resigned. He recommends creating the position of substitute health office aide in case the health office aide is out of the District for any reason. He noted that there are three applicants for the nursing position and the interviews will take place within the next two weeks.

D. Mice

The pest control company quoted the District \$2500 for Webutuck Elementary School. They will begin there; if they are successful they will continue at the EBIS and High School. Ms. Moran suggested notifying technology and maintenance when the pest control company comes to the District.

Mr. Gratto addressed the Board about the bonfire. Board members were in agreement with going forward with safety measures in place.

Mr. Gratto updated the Board on the last year's budget regarding the rumors that circulated at that time about not being able to have certain classes due to the cuts that were made. Music theory and drama class were scheduled to be dropped due to low participation and have been dropped. However, Grades 6 -8 jazz band, Grades 9 – 12 jazz band, 3rd grade instrumental lessons are currently taking place. Third grade chorus has been dropped.

Mr. Gratto reported that the Ski Club Key Communicator was sent out. He reminded the Board that Webutuck does not sponsor the Club but we do help publicize it for the students.

Mr. Zenz updated the Board on football and merging wrestling with Pawling.

6. CONSENSUS AGENDA VOTE

Mr. Perotti made and Mrs. Panzer seconded the following motion to approve the Consent Agenda (as amended):

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing #10D and #10E for further discussion. President McGhee singled out the three donations that were generously made to the District stating that he and the Board were very appreciative of those people and organizations for the donations.

Ayes 7 Nays 0 The motion carried.

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7. DISTRICT CLERK'S REPORT

***A. Approval of Minutes for September 16, 2013 Board meeting.**

Mr. Perotti made and Mrs. Panzer seconded a motion to approve the minutes as submitted.

Ayes 7 Nays 0 The motion carried.

B. Delegations - None

8. PERSONNEL

***A. Support Staff Resignations**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following support staff resignations:

Molly Tanner School Nurse
Effective: October 2, 2013

Marie Herow Teacher's Aide
Effective: September 16, 2013

Jacquelyn S. Woodruff Teaching Assistant
Effective: October 1, 2013

Ayes 7 Nays 0 The motion carried.

***B. Support Staff Appointment**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following provisional appointment:

Stephanie Olenik Personnel Assistant
Effective: September 24, 2013 Salary: \$32,000

Ayes 7 Nays 0 The motion carried.

***C. Approval of Terms and Conditions of Personnel Assistant**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approve the terms and conditions of Stephanie Olenik for the 2013-2014 school year.

Ayes 7 Nays 0 The motion carried.

***D. Approval for the Creation of a Position**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the creation of the following position:

Sub Health Office Aide Salary: \$12.40 per hour

Ayes 7 Nays 0 The motion carried.

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***E. Substitute Support Staff Appointments**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts the following substitute support staff appointments:

Robert Ball	Substitute Cleaner
Effective: October 8, 2013	Salary \$13.36 per hour
Deborah Ray	Substitute Nurse
Effective: October 8, 2013	Salary \$125.00/day
Sharon Voss	Substitute Food Service Worker
Effective: October 8, 2013	Salary: \$10.69 per hour
Kelly Kilmer	Substitute Health Office Aide
Effective: October 8, 2013	Salary: \$12.40 per hour
Kelly Kilmer	Substitute Teacher Aide
Effective: October 8, 2013	Salary: \$11.96 per hour
Kelly Kilmer	Substitute Food Service Worker
Effective: October 8, 2013	Salary: \$10.69 per hour
Corinna Hengen-Burton	Substitute Teacher Aide/Assistant
Effective: October 8, 2013	Salary: \$11.96 per hour
Ayes 7 Nays 0	The motion carried.

***F. Extra-Curricular Appointments for the 2013-2014 School Year**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following extra-curricular appointments for the 2013-2014 school year:

		<u>Stipend</u>
Kathleen Howard	Co-Advisor 7 th Grade	\$ 121.50
Jessica Bertolini	Co-Advisor 7 th Grade	\$ 121.50
Bennett Chin	Volunteer Boys' Soccer	Unpaid
Ayes 7 Nays 0	The motion carried.	

***G. Amend Extra-Curricular Stipends for the 2013-2014 School Year**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby amend the following extra-curricular stipends for the 2013-2014 school year:

Sarah Martin	Advisor Spanish Club	\$ 243.00
Susan Harrington	Advisor German Club	\$ 243.00
Sarah Martin	Jr. Honor Society	\$ 243.00
Ayes 7 Nays 0	The motion carried.	

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***H. Substitute Instructional Appointment**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following substitute instructional appointment:

Corinna Hengen-Burton	Substitute Teacher
Effective: October 8, 2013	Salary: \$90 per day

Ayes 7 Nays 0 The motion carried.

9. CURRICULUM AND INSTRUCTION

***A. Committee on Special Education Monthly Reports**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for September 2013, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ayes 7 Nays 0 The motion carried.

10. BUSINESS and OPERATIONS

***A. Approval of Reverse Polarity Agreement**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby approves the agreement between Webutuck (North East) School District and Reverse Polarity as presented.

Ayes 7 Nays 0 The motion carried.

***B. Acceptance of Target Donation**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the donation from Target for the "Take Charge of Education" program in the amount of \$45.63 for the purpose of Webutuck Elementary School supplies account.

Ayes 7 Nays 0 The motion carried.

***C. Acceptance of Donation**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the generous donation of seven backpacks filled with non-perishable food items for the Backpack Program received from an anonymous donor (local business owner).

Ayes 7 Nays 0 The motion carried.

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D. Acceptance of Salisbury Bank Donation

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the following items from Salisbury Bank donation with appreciation:

Mrs. Panzer questioned what will happen to the equipment and if there was a plan for their use. Discussion ensued.

Mrs. Panzer made and Mr. Perotti seconded the above motion:

17 monitors (various brands), 64 mice and 72 keyboards

Ayes 7 Nays 0 The motion carried.

E. Approval of Morris Engineering Agreement

This item was removed from the Consent Agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby approves the agreement between Webutuck (North East) School District and Morris Engineering as presented.

Mr. Trotta questioned the provisions in the contract for a Clerk of the Works. It was decided that the Board could talk about hiring one when we go to bid. Mr. Trotta suggested having the fill that will be brought in, tested and certified that it meets specifications. Mr. Trotta had another concern with the contract where it stated that a referendum was needed which he discussed with the Board. Ms. Moran stated that it was boilerplate language in case the project had to go to a vote, which it does not. President McGhee noted that if a project costs over a certain amount it is mandatory to hire Clerk of the Works. Mr. Trotta recommended adding language to the contact that soil brought on site will be lab tested. Board members did not see that it was necessary at this time.

Mrs. Panzer made and Mr. Mayville seconded the above motion:

Ayes 6 Nays 1 The motion carried.

Mr. Trotta was the lone dissenter.

***F. Amendment of Contract with Dutchess County BOCES for Installment Purchase Agreement Copiers**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education amends the contract with Dutchess County BOCES for the acquisition of three copiers to change from a three year agreement to a five year installment purchase agreement commencing in the 2013-2014 school year with a maximum total principal cost of \$25,782.02 and further that the Webutuck (North East) School District will pay the Dutchess County BOCES through its regular monthly billing cycle.

Ayes 7 Nays 0 The motion carried.

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***G. Rescind Surplus Vehicle Bid Award from August 19, 2013**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED,
the Board of Education hereby rescinds the bid for surplus vehicle as follows:

VEHICLE	AMOUNT	VENDORS
2004 International Bus #101	\$6800.00	Don Brown Bus Sales
Ayes 7 Nays 0	The motion carried.	

***H. Approval of Surplus Vehicle Bid**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED,
the Board of Education hereby awards the acceptable highest bid for surplus vehicle as follows:

VEHICLE	AMOUNT	VENDORS
2004 International Bus #101	\$2708.00	P&B Auto Sales
Ayes 7 Nays 0	The motion carried.	

***I. Approval of Bus Lease**

Mr. Perotti made and Mrs. Panzer seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the
Board of Education approves the Bus Lease for one 2014 International PB105 seventy-
two passenger bus in the amount of twenty-three thousand nine hundred fifteen with
Leonard Bus Sales LLC through June 30, 2014.

Ayes 7 Nays 0 The motion carried.

11. BOARD OF EDUCATION

A. Committee Reports

1. Policy

The Policy Meeting was postponed and rescheduled for the next Board meeting on
October 21 at 6:00 P.M.

2. Finance

The Auditors will make a presentation to the Board at the next meeting on October 21.
They presented to the Finance Committee and will have good news to share with the
Board.

3. Facilities

Stone Leaf Partners came to the Facilities meeting and updated the Committee on what
was happening with the Silo Ridge project. Stone Leaf Partners donated funds to the
District for college field trips in the past but the request for donations stopped. Mrs.
Panzer questioned where the District was on the Endowment and Berkshire Taconic
Foundation. Mrs. Panzer recommended getting the Endowment up and running. She
noted that money could be available for the right project but the project idea needed to
come from the District not the Board. She doesn't want this to slip through the cracks.

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B. Other

The School report card will be presented by principals at the next Board meeting on October 21.

8. BOARD OF EDUCATION

A. Mrs. Panzer questioned the APPR Notification policy and whether it was a draft. Mr. Gratto stated it was a draft.

11. PUBLIC COMMENT

There were no comments from the public.

12. EXECUTIVE SESSION

Mr. Perotti made and Mrs. Westfall seconded a motion to adjourn to executive session at 8:55 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 7 Nays 0 The motion carried.

13. RECONVENE PUBLIC SESSION

Mr. McGhee made and Mr. Trotta seconded a motion to adjourn the executive session and to reconvene the public session at 9:04 pm.

Ayes 7 Nays 0 The motion carried.

14. ADJOURNMENT

There being no further business, Mr. Perotti made and Mrs. Kristen seconded a motion to adjourn the meeting of October 7, 2013 at 9:33 pm.

Ayes 7 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk