

Minutes of the Regular Board of Education Meeting  
November 18, 2013

The Webutuck Board of Education held their November 18, 2013 meeting at 6:30 p.m. in the Millerton School Building.

The following Board members were present:

William McGhee, President  
Christopher Mayville  
Judy Moran  
Kristen Panzer arrived at 7:23 p.m.  
John Perotti  
Judy Westfall

Also Present:

James Gratto Jr., Superintendent  
Therese Trotter, District Clerk  
Paul Christofel  
Mary McNamara and friend  
Gabe Napoleon

Absent:

Robert Trotta

**1. CALL TO ORDER**

President McGhee called the business meeting of November 18, 2013 to order at 6:30 p.m.

**2. EXECUTIVE SESSION**

Mr. Perotti made and Mrs. Westfall seconded a motion to adjourn to executive session at 6:30 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 5      Nays 0      The motion carried.

Mrs. Panzer arrived at 7:23 p.m.

**RECONVENE PUBLIC SESSION**

Mr. Mayville made and Mrs. Westfall seconded a motion to adjourn the executive session and to reconvene the public session at 7:32 pm.

Ayes 6      Nays 0      The motion carried.

**3. STUDENT REPORT**

Paul Christofel

Student Representative Paul Christofel reported varsity boys' soccer and varsity field hockey did not win their sectional games however they both had good seasons. The sports banquet was a success. Under New Business he announced that classes have begun their winter fundraisers, winter sports have begun and winter concerts are coming up.

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**4. PUBLIC COMMENT**

The following topics were commented on by the public:

-need Common Core information session for parents

**5. SUPERINTENDENT'S REPORT**

**A. Scholarship Guidelines**

Mr. Gratto spoke about the scholarship guidelines as a regulation to Policy #4600. The Policy Committee will review the regulation once more before it goes into effect.

**B. Local Assistance Plan for EBIS**

Mrs. Chason and a team of teachers identified areas of weakness at EBIS. He spoke about what the plan proposes and that it would begin in January. It will be a targeted focused afterschool program.

**C. CAPE Survey**

Mr. Gratto stated CAPE would like our students to participate in a survey. The District participated in their survey several years ago. Mrs. Westfall felt there were many questions people would not answer on the survey. Ms. Moran was not in favor of the survey for many reasons, e.g., confidentiality, timeframe, poorly written. Mrs. Panzer questioned if our social workers thought it was a good idea. Mr. Gratto stated that Mr. Sauer had said to him the social workers thought it was a good idea for our students to be involved. After more discussion, it was decided to table the survey and not participate. Discussion ensued.

**6. CONSENSUS AGENDA VOTE**

Mr. Perotti made and Mrs. Westfall seconded the following motion (as amended):

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing #8C from the consent agenda for further discussion.

President McGhee acknowledged with gratitude the donation on the agenda.

Ayes 6      Nays 0      The motion carried.

**7. DISTRICT CLERK'S REPORT**

\*A. Approval of Minutes for November 4, 2013 Board meeting.

Mr. Perotti made and Mrs. Westfall seconded a motion to approve the minutes as submitted.

Ayes 6      Nays 0      The motion carried.

B. Delegations - none

**8. PERSONNEL**

\*A. **Approval of Continuation of Appointment**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the continuation of the probationary appointment of Erik Lynch, 4<sup>th</sup> Grade Math and Science Teacher, from year two to year three, for the 2013 - 2014 school year.

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Ayes 6      Nays 0      The motion carried.

**\*B. Approval of Tenure Recommendations for Teacher**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education does hereby grant tenure to the following teacher:

<b>Teacher</b>	<b>Tenure Area</b>	<b>Effective Date</b>
Carrie Caldiero	School Social Worker	January 4, 2014

Ayes 6      Nays 0      The motion carried.

**C. Instructional Appointment**

This item was removed from the consent agenda for discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following instructional appointment:

Katy McEnroe	Mentor Director
Effective: November 19, 2013	Stipend: \$1750 (pro-rated)

Mrs. Moran wanted to clarify that this position will be creating guidelines and accountability.

Ms. Moran made and Mr. Perotti seconded the above motion.

Ayes 6      Nays 0      The motion carried.

**\*D. Substitute Instructional Appointments**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional appointments:

Christopher Porteus	Substitute Teaching Assistant
Effective: November 19, 2013	Salary: \$11.96 per hour

Christopher Porteus	Substitute Teacher Aide
Effective: November 19, 2013	Salary: \$11.96 per hour

Ayes 6      Nays 0      The motion carried.

**\*E. Extra-Curricular Appointments for the 2013-2014 School Year**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following extra-curricular appointments for the 2013-2014 school year:

Hannah Peters	Girls JV Basketball
Brendan Sheehan	Modified Boys Basketball
Allyson Flynn (unpaid volunteer)	Girl's Basketball

Ayes 6      Nays 0      The motion carried.

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**9. CURRIUCULUM AND INSTRUCTION**

**\*A. Approval of EBIS Local Assistance Plan**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Local Assistance Plan for Eugene Brooks Intermediate School.

Ayes 6      Nays 0      The motion carried.

**\*B. Creation of Letters to Soldiers Club**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the creation of the Letters to Soldiers Club beginning with volunteer advisors for the first three years.

Ayes 6      Nays 0      The motion carried.

**10. BUSINESS and OPERATIONS**

**\*A. Approval of DEHIC Trust Agreement**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

WHEREAS, Webutuck (North East) School District is a Participant in the Dutchess Educational Health Insurance Consortium (“DEHIC”); and,

WHEREAS, the Board of Trustees of DEHIC has approved a revised Trust Agreement, to clarify certain provisions in the original Trust Agreement and ensure the continued effective operation of DEHIC.

NOW THEREFORE, due deliberation having been had, upon the recommendation of the Superintendent of Schools, BE IT RESOLVED:

- 1.) That the Webutuck (North East) School District hereby agrees to the amendment of the DEHIC Trust Agreement, as proposed by DEHIC’s Board of Trustees.
- 2.) That William McGhee, Webutuck Board President, be and is hereby authorized to execute the attached Amended Trust Agreement, effective as of January 1, 2014.
- 3.) That a certified copy of this Resolution be prepared and sent, along with the executed Trust Agreement to DEHIC at Dutchess BOCES address.

Ayes 6      Nays 0      The motion carried.

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**\*B. Approval of the Septic SEQRA Declaration**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

WHEREAS, the School Board, as Commissioners of the Webutuck Central School, received from its Administrator, information in the form of an evaluation report *from* Morris Associates, Indicating that the Webutuck Junior/Senior High School requires the replacement of the existing subsurface sanitary wastewater disposal system (SDS); and,

WHEREAS, Morris Associates, PSLLC, Engineering Consultants, are prepared to provide certain plans and specifications for the improvement, along *with* proposed request for proposal documents, and have delineated the project labeled as for the Webutuck Junior/High School Wastewater Disposal System Replacement.

NOW, THEREFORE, BE IT IS RESOLVED AS FOLLOWS:

1. This School Board establishes a project to be known as Webutuck Junior/Senior High School Wastewater Disposal System Replacement for repairs at the Webutuck Junior/Senior High School at Haight Road, Amenia, New York;
2. This is a repair/replacement project and it is exempt from further SEQRA Action, being a Type II action consisting of a repair and or replacement in kind, on the same site which did not exceed the thresholds of Section 617.5 of 6NYCRR Part 617, and no further environmental proceedings are necessary;
3. Morris Associates, PSLLC, Engineering Consultants, be, and they hereby are, authorized to prepare necessary plans, specifications, and request for proposal documents, in accordance with law, to give notice to bidders;
4. After receipt of approval from the State Department of Education, such bid documents and proposed contract documents shall be available for public inspection for a deposit prior to the bid date;
5. Among other things, the bids must contain the non-collusion certificate required by General Municipal Law, Section 103-d, and the School Board shall reserve the right in its discretion to waive technical non-compliance, or irregularities that are not material or substantial, to reject all bids and to re-bid the project.

Ayes 6      Nays 0      The motion carried.

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**\*C. Approval of Donation**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts with appreciation donations of goods for the Webutuck Backpack Program from an anonymous donor.

Ayes 6      Nays 0      The motion carried.

**11. BOARD OF EDUCATION**

**A. Committee Reports**

1. Finance and Technology meeting on November 13, 2013.

Ms. Moran reported the Committee is in the preliminary stages of setting up the budget calendar, looking at all the topics.

Ms. Moran spoke about the Committee discussing how to spend money that will be available for the technology project. There was discussion regarding phasing in some Mac computers for elementary school. The Committee will meet in December again.

2. Policy Committee

The next meeting will be scheduled in December to continue working on Support Services (Series 8000).

**11. PUBLIC COMMENT**

There were no comments from the public.

**14. ADJOURNMENT**

There being no further business, Mrs. Panzer made and Mr. Perotti seconded a motion to adjourn the meeting of November 18, 2013 at 8:11 pm.

Ayes 6      Nays 0      The motion carried.

Respectfully submitted,

Therese M. Trotter  
District Clerk