

Minutes of the Regular Board of Education Meeting
December 16, 2013

The Webutuck Board of Education held their December 16, 2013 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President
Christopher Mayville
Judy Moran
Kristen Panzer
Robert Trotta
Judy Westfall

Also Present:

James Gratto Jr., Superintendent
Therese Trotter, District Clerk
Kathleen Howard
Kenneth Sauer
Jennifer Chason
Katy McEnroe
Andrew Coon
Jon Zenz

Absent:

John Perotti

1. CALL TO ORDER

President McGhee called the business meeting of December 16, 2013 to order at 7:33 p.m.

2. PRESENTATION

Scrub Club – Kathleen Howard and Patrick McKeever

The presentation outlines each year and what they would experience in each of their 4 years. It also laid out what the Scrub Club package would include. Mr. McKeever explained that the Scrub Club includes grades 9-12 and it prepares the students to work in the health care field. The Club will begin in February with ninth graders and follow them through their senior year fall semester. They are planning on having an application process to ensure that students that are making that commitment are serious about it so students are not left out that are really interested. The initial cost will be \$950 and will be covered by a grant through Foundation for Community Health and Catskill Hudson AHEC (Area Health Education Center).

Adhac will grant an additional 1000 for additional startup costs. They will work with us to get community partners that would get grants to cover any other costs. Dover Union School implemented the program last year as an afterschool program. The Board members were in agreement that the program sounded good for students. Discussion ensued.

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2013 - 2014 Field Trips – Principals Sauer, Chason and McEnroe

Mr. Sauer spoke about the field trips that each High School department has taking annually and new field trips that will be taken. The New Paltz field trip for science students will be funded partially by the high school and the students will also fundraise. Mrs. Panzer would like to change the incorrect idea that our schools cannot take field trips because of expense. Mr. Trotta would like to see the field trip budget line become more evenly distributed. Ms. Moran stated the trips to countries are wonderful and the college trips are also. She encouraged the principals to think of ideas to get teachers to go on general educational field trips.

Mrs. Chason spoke about what is in place for field trips in her building. She stated discussion has been taken place about having more field trips. She noted that grades 4 – 8 recently participated in a virtual field trip in the auditorium to the White House.

Ms. McEnroe discussed what was taking place in her building for field trips. Discussion ensued.

3. STUDENT REPORT

Andrew Coon

Winter concern took place for HS EBIS is tomorrow. Winter sports have begun. Musical rehearsals began today and will continue Jan, Feb. Mr. Trotta had several questions regarding the lunch program and vending machines. Discussion ensued.

4. PUBLIC COMMENT

There were no comments from the public.

5. SUPERINTENDENT'S REPORT

A. Textbooks for Family and Consumer Science

Mr. Gratto sent around the textbook (on agenda for approval) for Board members to review for the Human Development course. Mrs. Panzer asked to be refreshed on how textbooks are paid for. Discussion ensued.

B. Public Presentation on Common Core Learning: February 3, 2014

Mr. Gratto announced there will be a Common Core presentation with teachers and administrators on January 23, 2014 in the High School Library scheduled during a PTA meeting for the Webutuck Community.

Mr. Mayville heard from parents that there was a concern about childcare during the presentation. He asked if students could be available to babysit. Discussion ensued.

Mr. Trotta noted that a jury trial is much more interesting for Mock Court participants to view and would like that information given on to the Mock Court advisor.

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C. Computer Equipment at Millerton Elementary

Ms. Grden is recommending we declare the computer equipment surplus put it out to bid.

D. Surplus Buses and equipment

Mr. Gratto stated the Board needs to surplus the bus and equipment surplus and put it out to bid. He noted that the same bus that has been put out to bid recently will be put out again.

E. Higher Ground (Silo Ridge) Tax Assessment Reduction

President McGhee met with Silo Ridge and brought up the assessment to them. He noted that he told them the District would have to pay over \$56,000 in one year not including this year which then would total \$100,000. That is for three parcels of land out of nine they own. These three parcels were protested and had to go to court. They said the property was sold internally and felt the assessment would go up again maybe 20% which would come back to the District in taxes. They are hoping to work with the school to gain the money back somehow.

F. JV Girls' Basketball position

Mr. Gratto explained to the Board why the position on the agenda is to be rescinded. President McGhee asked how many players are on the JV boys' team. Discussion ensued.

Discussion was had on eligibility.

G. Hoadley Collection

The Hoadley Collection is a collection of arrowheads that will be displayed in the High School library. Ms. Moran asked if we need an insurance rider because of their importance and value. She would like to know who will be responsible for them while they are here. Discussion ensued.

6. CONSENSUS AGENDA VOTE

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing #7B from the consent agenda. Mr. Trotta questioned why buses were blowing engines and does the District have a strict adherence to a maintenance schedule. President McGhee stated we do but that they were old buses have high mileage. Some buses have had problems in the past with head gaskets, injector pumps which blew bearings out and which has lead to blown engines. They were all International buses. Mr. Trotta stated maybe we shouldn't be buying International buses. Discussion ensued.

Mrs. Westfall made and Mr. Mayville seconded the above motion as amended.

Ayes 6 Nays 0 The motion carried.

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7. DISTRICT CLERK'S REPORT

***A.** Approval of Minutes for November 18, 2013 Board meetings.

Mrs. Westfall made and Mr. Mayville seconded a motion to approve the minutes as submitted.

Ayes 6 Nays 0 The motion carried.

B. Acceptance of Financial Reports as submitted:

This item was removed from the consent agenda for further discussion.

Treasurers Report for the months ending October and November.

Comprehensive Budget Status Report ending October and November.

Comprehensive Revenue Status Report ending October and November.

Claims Auditor Report Warrants # 22 -31

Warrants # 22 – 31

Mrs. Westfall had several questions on the Financial Report. Mr. Gratto will research the answers and report back to the Board in the next Board packet.

Mrs. Panzer made and Mrs. Westfall seconded a motion to approve the Financial Reports as submitted.

Ayes 6 Nays 0 The motion carried.

C. Delegations - None

8. PERSONNEL

***A. Support Staff Appointments**

Mrs. Westfall made and Mr. Mayville seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointments:

Robert Ball	Teacher Aide (3 hour position)
Effective: December 17, 2013	Salary: \$12.19

Kelly Rowe	Teacher Aide (3.75 hour position)
Effective: January 2, 2014	Salary: \$12.19

Amy Jamison	Typist Step 1
Effective: January 2, 2014	Salary: \$13.11 per hour

Ayes 6 Nays 0 The motion carried.

***B. Substitute Instructional Appointments**

Mrs. Westfall made and Mr. Mayville seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional appointments:

Claudia Stevens	Substitute Teacher
Effective: December 17, 2013	Salary: \$90. Per day

Ayes 6 Nays 0 The motion carried.

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***C. Substitute Support Staff Appointments**

Mrs. Westfall made and Mr. Mayville seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointments:

Robert Ball	Substitute Teacher Aide
Effective: November 20, 2013	Salary: \$11.96 per hour

Claudia Stevens	Substitute Teaching Assistant
Effective: December 17, 2013	Salary: \$11.96 per hour

Claudia Stevens	Substitute Teacher Aide
Effective: December 17, 2013	Salary: \$11.96 per hour

Kayla Moreno	Substitute Teacher Aide
Effective: December 17, 2013	Salary: \$11.96

Kayla Moreno	Substitute Teaching Assistant
Effective: December 17, 2013	Salary: \$11.96

Jennifer Garofalo	Substitute Monitor
Effective: December 17, 2014	Salary: \$11.29

Michael Wiegard	Substitute Monitor
Effective: December 4, 2013	Salary: \$11.29

Ayes 6 Nays 0 The motion carried.

***D. Leave of Absence**

Mrs. Westfall made and Mr. Mayville seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following paid Maternity Leave of absence:

Karen Kleespies	Special Education Teacher
Effective: December 10, 2013 to approximately January 21, 2014	

Ayes 6 Nays 0 The motion carried.

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***E. Extra-Curricular Appointments for the 2013-2014 School Year**

BE IT RESOLVED, that the Board of Education hereby approves the following Extra-Curricular appointment for the 2013-2014 school year, as recommended by the Superintendent of Schools:

Henry Pollinger Effective: December 17, 2013	Mock Court Advisor Stipend: \$243.00
Brianna Bailey Effective: December 17, 2013	Varsity Cheerleading Assistant Volunteer (unpaid)
Cobi Adrian Effective: December 17, 2013	Varsity Cheerleading Assistant Volunteer (unpaid)
Ayes 6 Nays 0	The motion carried.

***F. Rescinded Extra-Curricular Appointment for the 2013-2014 School Year**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby rescinds the appointment of Hannah Peters as JV Basketball Coach due to insufficient enrollment for the 2013-2014 season.

Ayes 6 Nays 0 The motion carried.

***G. Approval for the Creation of a Student Club**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the creation of the Scrub Club.

Ayes 6 Nays 0 The motion carried.

9. CURRIUCULUM AND INSTRUCTION

***A. Approvals of Textbooks**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
Upon the recommendation of the Superintendent, BE IT RESOLVED, that the Board of Education hereby approves the following textbook for Family and Consumer Science Curriculum: Lifespan Development, Goodheart-Wilcox 2014.

Ayes 6 Nays 0 The motion carried.

***B. Committee on Special Education Monthly Reports**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for November 2013, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ayes 6 Nays 0 The motion carried.

10. BUSINESS and OPERATIONS

***A. Authorization for Filing of 2013-2014 Returned Tax Claim**

Mrs. Westfall made and Mr. Mayville seconded the following motion:

WHEREAS, the Education Law provides that the Tax Collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of the delinquent tax items have been certified to the Board of Education, and since the Tax Collector has affixed her affidavit to such statement and has filed a statement accounting for the handling of the Tax Warrant;

AND WHEREAS the Business Official has examined and verified the accuracy of the signed report of the Tax Collector;

THEREFORE BE IT RESOLVED, that the Board of Education accept the report of the Tax Collector and having determined that the Tax Collector has accounted for the full amount of the Tax Warrant and direct that the lists of the delinquent tax items, with the addition of the two percent (2%) penalty be certified to the Office of the County Treasurer and/or other Tax Enforcement Officer;

AND IT IS FURTHER DIRECTED that the Tax Warrant, Tax Roll, and the Tax Collector's copies of the tax receipts be placed on file and be given fire protection in the school vault.

Ayes 6 Nays 0 The motion carried.

***B. Approval of 2014-2015 Webutuck School District Budget Development Calendar (as presented)**

Mrs. Westfall made and Mr. Mayville seconded the following motion:

Upon the recommendation of the Superintendent of Schools, and based on NYS formula, BE IT RESOLVED, that the Board of Education hereby approves the 2014-2015 Webutuck School District Budget Development Calendar (as presented).

Ayes 6 Nays 0 The motion carried.

C. Approval of Webutuck Teachers' Association Retroactive Payments

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the WTA retroactive longevity payments for the 2012-2013 school year based on the Terms and Conditions of the 2012-2016 Collective Bargaining Agreement MOA signed on June 20, 2013.

Ms. Moran expressed that it was an honest misunderstanding during negotiations and the Board had not expected to pay it. She noted the WTA had saved the District money when they didn't take their STEP in 2010 that continues to be a savings.

Ayes 5 Nays 1 The motion carried.

President McGhee was the lone dissenter.

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***D. Authorization to Declare Surplus Items**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education declares the following list surplus and authorizes their sale through public bid.

QTY	ITEM	DESCRIPTION
Lot #1	Food Service	
	1 General Slicer	non-working
Lot #2	Mower	
	1993 John Deere Mower 425	Bad motor/Deck not good
Lot #3	Mower	
	1999 Ferris mower 1000	Bad motor
Lot #5	Operations & Maintenance	
	1 Linc Welder	non-working
	1 Power Washer GX390	non-working
	1 1992 Red Max Weedeater	non-working
Lot #6	Computer/ Audio Visual Equipment	Located in Millerton building
	(List available upon request.)	various condition, non-working
		Obsolete/working

Ayes 6 Nays 0 The motion carried.

***E. Authorization to Declare Surplus Vehicles**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
Upon the recommendation of the Superintendent of Schools BE IT RESOLVED, that the Board of Education hereby authorizes that the following vehicles be declared surplus and authorizes their sale through public bid:

Bus #	Year	Model	Vin #	Mileage	Conditions	Min. Bid
101	2004	Int'l	4DRBRAAN84B967346	152,894	Blown Motor/ Rusted Frame	N/A
100	2004	Int'l	4DRBRAAN64B967345	142,848	Blown Motor/ Rusted Frame	N/A
94	2000	Int'l	1HVBBAAN7YH344449	101,047	Rusted Frame	\$3,000

Ayes 6 Nays 0 The motion carried.

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***F. Authorization for Tax Adjustments and Refund**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
WHEREAS, by Order of Honorable James V. Brands, Supreme Court of the State of New York, County of Dutchess, dated November 27, 2013, in the matter of Application for Refund of Taxes for the 2012-2013 assessment years were adjusted in favor of petitioner, Higher Ground Club, LLC., for properties owned in the Town of Amenia, in the Webutuck Central School District,

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Tax Collector is hereby authorized to issue a refund for the 2012-2013 school year, said taxes for the 2012-13 school year as follows:

GRID NUMBER	OLD ASSESSMENT	NEW ASSESSMENT	TAX BILLED	CORRECTED AMOUNT	TAX REFUND
132000 7066-00-860725	180,000	100,000	2,140.35	1,189.08	\$951.26
132000 7066-00-670717	1,338,500	884,900	15,915.85	10,522.18	\$5,393.67
132000 7066-00-732810	9,200,000	5,000,000	109,395.46	59,454.06	\$49,941.41
				TOTAL REFUND	\$56,286.34

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator is hereby authorized to correct the 2012-2013 assessment to reflect such valuation reductions, with a notation in the margin, opposite said entries that the corrections are by authorization of the above-referenced Order; and

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Treasurer is hereby authorized to refund any overpayments of school taxes for the above school year, said refund in the amount of \$ 56,286.34 to Corbally, Gartland, & Rappleyea LLP as stated in the agreement and reduce the tax certiorari reserve by said amount.

Ayes 6 Nays 0 The motion carried.

***G. Approval of Budget Transfer**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #4 over five thousand dollars (\$5,000).

Ayes 6 Nays 0 The motion carried.

***H. Acceptance of the Community Foundations of the Hudson Valley Donation**

Mrs. Westfall made and Mr. Mayville seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts the “Start Small! Dream Big!” grant from the Community Foundations of the Hudson Valley in the amount of \$176 to be used by Laura Robinson for field trip enrichment purposes. President McGhee and Ms. Moran thanked the Community Foundation for their donation for field trips. The Board appreciates gifts

Ayes 6 Nays 0 The motion carried.

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11. BOARD OF EDUCATION

A. First Reading of Fiscal Management Series 6000

The First Reading of Series 6000 was noted.

B. First Reading of Facilities Development Series 7000

The First Reading of Series 7000 was noted. Both of the Series will be on the next agenda for the second reading and adoption.

C. Committee Reports

1. Facilities

Mr. Gratto reported there was a combined Facility and Finance meeting last week mostly to talk about the Millerton inventory, spoke briefly about the plan for bus leasing. Ms. Grden and Mr. Heiser will be at the second meeting in January to discuss options and provide dollar figures on leasing vehicles. Discussion ensued.

2. Finance

Mr. Gratto reported that the Finance and Technology Committee met together last week. Ms. Panzer stated they are trying to move forward from the last meeting which did not go well. President McGhee noted he spoke to his son who is in technology with schools down south. His son told him that they bought 3000 laptops for teachers and students through grants. Discussion ensued.

3. Policy

Mr. Gratto noted where the Committee is in the Series. He also stated that the policies and regulations are currently being added to the website.

4. Negotiations

The next Committee meeting will be January 6 at 6:30 p.m.

11. PUBLIC COMMENT

There were no comments from the public.

12. EXECUTIVE SESSION

Mrs. Panzer made and Mrs. Westfall seconded a motion to adjourn to executive session at 9:15 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

13. RECONVENE PUBLIC SESSION

Mr. made and Mrs. seconded a motion to adjourn the executive session and to reconvene the public session at 10:04 pm.

Ayes 6 Nays 0 The motion carried.

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14. ADJOURNMENT

There being no further business, Mrs. Panzer made and Mr. Mayville seconded a motion to adjourn the meeting of December 16, 2013 at 10:05 pm.

Ayes 6 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk