



Tuesday, February 17, 2015

MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

**Webutuck High School Library
194 Haight Road
P.O. Box 405
Amenia, NY 12501
REGULAR BOARD MEETING
7:30 pm Regular Board Meeting**

1. CALL TO ORDER

Subject	1.01 CALL TO ORDER
Meeting	Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	1. CALL TO ORDER
Access	Public
Type	Action (Consent)

The Webutuck Board of Education held their February 17, 2015 meeting at 7:30 p.m. in the District Office.

The following Board members were present:

William McGhee
Erin Bailey
Christopher Mayville
Judy Moran
Kristen Panzer
JudyWestfall

Absent:

John Perotti

Also Present:

Raymond Castellani, Interim Superintendent
Cynthia Hawthorne, School Business Manager
Therese M. Trotter, District Clerk
Andrew Hoke
Jane Markonic
Rosanna Hamm
Christine Mathers
Katy McEnroe
Jennifer Chason

Marty Markonic

Call to Order

President McGhee called the business meeting of February 17, 2015 to order at 7:45 pm and lead the Pledge of Allegiance.

2. RECIPIENT OF THE NEW YORK STATE MASTER TEACHER AWARD

Subject 2.01 ACKNOWLEDGEMENT OF CHRISTINE MATHERS - RECIPIENT OF THE NEW YORK STATE MASTER TEACHER AWARD

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 2. RECIPIENT OF THE NEW YORK STATE MASTER TEACHER AWARD

Access Public

Type

Acknowledgement of Christine Mathers - Recipient of the New York State Master Teacher Award

Mr. Castellani introduced and congratulated Christine Mathers as the recipient of NYS Master Teacher Award. He spoke about the program details and the process she went through to be chosen. Mrs. Mathers commented that she was pleased that she went through with the process. She already has information she can share with colleagues from her first course which was training on a 3D printer. She did note that a big piece of the program will focus on mentoring. Ms. Mathers thanked the Board for acknowledging her accomplishment. Cookies and coffee were offered to those in attendance. Discussion ensued.

3. PUBLIC COMMENT

Subject 3.01 COMMENTS

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 3. PUBLIC COMMENT

Access Public

Type Information

Comments

There were no comments from the public.

4. STUDENT REPORT

Subject 4.01 REPORT - Jane Markonic/Andrew Hoke

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 4. STUDENT REPORT

Access Public

Type

Student Report - Jane Markonic/Andrew Hoke

Representative Hoke reported that winter sports are coming to an end and sign ups for spring sports are beginning. The Webutuck musical "Annie Get Your Gun" will take place in March. Both the Junior and Senior class had fundraisers that were successful. Representative Hoke reported that the Student Representatives now have an email available for Webutuck students to send ideas or concerns. The Student Representatives will then report back the issues or ideas to the Board of Education for further discussion if necessary. Mr. Castellani stated that he would like a few students from the play to come and act out a short portion of the play for the Board. The representatives will ask the Drama Department and report back to the Board.

5. SUPERINTENDENT'S REPORT

Subject 5.01 BOARD ACCOMPLISHMENTS

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

Board Accomplishments

Mr. Castellani acknowledged two Board members and their NYSSBA Recognition Achievement Awards. The Achievement recognizes extensive time and effort that Board members strive for to continue their governance knowledge and skills. Mr. Mayville received Level One, Board Achievement Award and Ms. Moran received Level Two, Board Excellence Award. Mr. Castellani thanked the Board members for continuing their education.

Subject 5.02 BOCES' OPEN SEATS

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

BOCES' Open Seats

Mr. Castellani reported that this year Dutchess BOCES Board has three seats open and Board members will nominate individuals at the next meeting. Dale Culver (Webutuck) and Ed McCormick (Arlington) are running again. It was decided Dale Culver should be asked to come to the next Board meeting to discuss why he is running again and to update the Board on happenings at Dutchess BOCES.

Subject 5.03 FISCAL STRESS MONITORING SYSTEM STATUS NOTIFICATION

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

Fiscal Stress Monitoring System Status Notification

Mr. Castellani stated that every year the NYS Comptroller's Office issues a report on the fiscal stress of school districts. Mrs. Hawthorne explained that there are three categories the State uses in relation to the fiscal stress of school districts which are significant, moderate, and susceptible stress. If you do not fall under any of those three you meet the no designation status. Webutuck School District has a no designation status implying that Webutuck is not in fiscal stress. She did note that the District's Fiscal Stress score went up from 6.7% last year to 15% this year with still no designation status. Board members discussed where other Dutchess County school districts are rated. Discussion ensued.

Subject 5.04 DDOS BOCES - Option A

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Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

DDOS BOCES - Option A

Distributed Denial of Service attack is a collection of computers used to flood a target with data to make internet connection unusable. When a computer attack occurs the network is slow or unavailable. Two school districts have encountered an attack and it disabled a lot of systems. Our internet service provider, Lightower, has no formal solution in place to address this. Lightower blocks the attack and restores traffic but it can take up to 45 minutes. Our Technology Department is suggesting Option A which is a new service that would contain the issue to targeted districts using a secondary ISP link. Further information will be brought back to the Board. Discussion ensued.

Subject 5.05 FOOTBALL AND LACROSSE MERGERS

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Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

Football and Lacrosse Mergers

Mr. Castellani stated that he is asking the Board for approval to move forward in requesting the football merger with Dover and a cross-merger with Millbrook which will also have to be presented to Dover, Millbrook and Section IX. There would be no additional cost for the Dover football or Millbrook Lacrosse. There is a shared services meeting Monday and Mr. Castellani will clarify the cost. Parents would provide transportation, uniforms, and provide equipment. Mr. McGhee questioned the liability with parents driving students. Mr. Castellani stated that in his previous district they had a document that parents signed off on. Mr. Castellani will check with the attorneys and report back to the Board. The Board members agreed to the mergers. Discussion ensued.

Subject 5.06 A.S.A.P. AFTER SCHOOL PROGRAM

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

A.S.A.P. After School Program

The A.S.A.P. Program was created last year for grades 4-8 students for remediation and preparation for state testing. The monies come out of Title Grants. Title Grants are to be used to support students in academic need. Ms. Chason explained that last year EBIS was identified as needing a Local Assistance Plan mandated by NYSED due to not meeting criteria for a certain subgroup of students two years in a row. It was very successful last year and parents and students are asking for it again. They have identified students that would benefit from the extra help. Discussion ensued.

Subject 5.07 1 to 1 INITIATIVE

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

1 to 1 Initiative

Mr. Castellani asked that this item be tabled for discussion at a later date. Mr. Castellani mentioned that he met with Assemblywoman Didi Barrett and walked around the school today. They spoke about the area, Common Core, what our area needs, and the Millerton Elementary building. He will continue to develop the relationship and has a second meeting with the Assemblywoman in two weeks. Mrs. Panzer added that when she spoke about Master Teacher Christine Mathers sharing her information with her colleagues and students she should also communicate with individuals such as Assemblywoman Barrett. Discussion ensued.

6. *CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked * items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Subject 6.01 CONSENT AGENDA

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 6. *CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked * items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Access Public

Type Action (Consent)

***Consent Agenda**

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing 7.02, 8.02, and 8.04 from the consent agenda for further discussion.

Mrs. Panzer made and Ms. Moran seconded the motion as amended.

Aye 6 Nay 0 The motion carried.

7. DISTRICT CLERK'S REPORT

Subject **7.01 *APPROVAL OF MINUTES**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. DISTRICT CLERK'S REPORT

Access Public

Type Action (Consent)

Recommended Approval of Minutes
Action

***Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from January 20, 2015 as submitted.

Mrs. Panzer made and Ms. Moran seconded the motion.

Aye 6 Nay 0 The motion carried.

Subject **7.02 APPROVAL OF FINANCIAL REPORTS**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. DISTRICT CLERK'S REPORT

Access Public

Type

Approval of Financial Reports

This item was removed from consent for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Financial Reports as submitted.

Treasurers Report for the month ending November.
Comprehensive Budget Status Report ending December and January.
Comprehensive Revenue Status Report ending December and January.
Claims Auditor Report Warrants #31-38
Warrants #31-38

Mrs. Westfall questioned why their was a change in vendor in the middle of the year. Mrs. Hawthorne will look into it and report back to the Board. She also questioned the cafeteria account which shows Gingsberg is paid and is labeled as additional expense. She would like to know if that is extra because it is a contracted amount?

Ms. Moran asked about the ATT and Verizon lines and what they are for? Ms. Hawthorne will research it.

Ms. Moran made and Mr. Mayville seconded the motion to table until the next meeting.

Aye 6 Nay 0 The motion carried.

Subject **7.03 DELEGATIONS**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. DISTRICT CLERK'S REPORT

Access Public

Type

Delegations

There were no delegations.

8. PERSONNEL

Subject **8.01 *SUBSTITUTE INSTRUCTIONAL APPOINTMENT**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended Approval of Substitute Instructional Appointment
Action

*Substitute Instructional Appointment

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following substitute instructional appointment:

NAME	POSITION	EFFECTIVE DATE	SALARY
Robert Green	Substitute Teacher	February 18, 2015	\$85/day

Mrs. Panzer made and Ms. Moran seconded the motion.

Aye 6 Nay 0 The motion carried.

Subject **8.02 EXTRA-CURRICULAR APPOINTMENTS FOR THE 2014-2015 SCHOOL YEAR**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended Approve Extra-Curricular Appointments
Action

8.02 Extra-Curricular Appointments for the 2014-2015 School Year

This item was removed from consent for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2014-2015 school year pending proof of proper certification:

NAME	POSITION	STIPEND
Stephanie Bonk	Varsity Softball	\$4,427
Mari-Ann Hoke	Modified Softball	\$2,175
Jim Jackson	JV Baseball	\$3,071
Tim McEnroe	Varsity Baseball	\$4,427
Jamie Pelkey	JV Softball	\$3,071
Hannah Peters	Modified Track	\$2,175
Cory McEnroe	Volunteer Varsity Baseball	No Stipend
John Lamb	Volunteer Varsity Baseball	No Stipend
Greg Scott	Volunteer Varsity Baseball	No Stipend

Mr. Mayville was concerned about coaches becoming certified because the athletic trainer who used to run the classes recently resigned. Cost of certification and process of certification was discussed. It was suggested to talk with DCC to see if they would be willing to offer certification classes. It was noted that coaches have been approved previously that were not certified or in progress. Mr. Castellani will look into the process and report back to the Board. Ms. Panzer also spoke about previously mentioning having the Coaches Handbook given out and discussed so all coaches are on the same page. Discussion ensued.

Mr. Mayville made and Mrs. Panzer seconded the motion as amended.

Aye 6 Nay 0 The motion carried.

Subject **8.03 *AMENDMENT OF EXTRA-CURRICULAR APPOINTMENTS FOR THE 2014-2015 SCHOOL YEAR**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended Action Approve Amendment of Extra-Curricular Appointments

***Amendment Of Extra-Curricular Appointments for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Amendment Of Extra-Curricular Appointments to show effective dates for the 2014-2015 school year:

MENTEE	MENTOR	STIPEND	EFFECTIVE
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			DATE
Kari Mahaffey	Stefanie Hoelderlin	\$984 (pro-rated)	11/04/14
Chris DeSario	Cindy Dietter-Smith	\$984 (pro-rated)	11/04/14
Lindsey Odell	Tammy Nethercott (amend)	\$984	11/04/14
Matt Eyler	Pat Carmody	\$984	9/01/14
Jack Mosel	Pat McKeever	\$984	9/01/14
Craig Wickwire	Eric Wiener	\$984	9/01/14

Mrs. Panzer made and Ms. Moran seconded the motion.
Aye 6 Nay 0 The motion carried.

Subject 8.04 AMENDMENT TO POSITION AUTHORIZATIONS

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended *APPROVAL OF AMENDMENT TO POSITION AUTHORIZATIONS
Action

Amendment to Position Authorizations

This item was removed from consent for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following individual to the position indicated, at no additional compensation:

Check Signatory Jeffrey Senchack, Treasurer

Ms. Moran questioned if it was necessary to have a new employee as a check signatory. Mrs. Panzer stated she is a check signatory as a new employee.

Ms. Moran made and Mrs. Panzer seconded the motion.

Aye 6 Nay 0 The motion carried.

9. BUSINESS AND OPERATIONS

Subject 9.01 *ACCEPTANCE OF FEDERAL SINGLE AUDIT

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 9. BUSINESS AND OPERATIONS

Access Public

Type

***Acceptance of Federal Single Audit**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the June 30, 2014 Federal Single Audit.

Mrs. Panzer made and Ms. Moran seconded the motion.

Aye 6 Nay 0 The motion carried.

Subject **9.02 *AMENDMENT OF SOCIAL STUDIES TEXTBOOK PURCHASE AMOUNT**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 9. BUSINESS AND OPERATIONS

Access Public

Type

***Amendment of Social Studies Textbooks Purchase Amount**

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education hereby amends the social studies textbook World History, Prentice Hall and Pearson, 2014, purchase amount to read for an amount not to exceed \$14,265. 00 (was 13,397.00).

Mr. Castellani thanked Mrs. Hamm for her work and guidance on the selection of the social studies textbook.

Mrs. Panzer made and Ms. Moran seconded the motion.

Aye 6 Nay 0 The motion carried.

Subject **9.03 *ACCEPTANCE OF COMMITTEE ON SPECIAL EDUCATION MONTHLY REPORT**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 9. BUSINESS AND OPERATIONS

Access Public

Type

***Acceptance of Committee on Special Education Monthly Report**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for January 2015, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Mrs. Panzer made and Ms. Moran seconded the motion.

Aye 6 Nay 0 The motion carried.

10. BOARD OF EDUCATION

Subject **10.01 OTHER**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 10. BOARD OF EDUCATION

Access Public

Type

Other

Mrs. Bailey thanked the bus garage and bus drivers for working through the horrible weather and the messy roads. She commented that they have been wonderful.

Mr. Castellani spoke about a bus garage employee who is ill and we hope she is back soon.

11. PUBLIC COMMENT

Subject	11.01 COMMENTS
Meeting	Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	11. PUBLIC COMMENT
Access	Public
Type	Information

Comments

The following topics were commented on by the public:

-cost of the additional coverage for computers not to get hacked.

12. EXECUTIVE SESSION (For the purpose of discussing the employment history of a particular person or persons.)

Subject	12.01 ENTER EXECUTIVE SESSION
Meeting	Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	12. EXECUTIVE SESSION (For the purpose of discussing the employment history of a particular person or persons.)
Access	Public
Type	

Enter Executive Session

Mrs. Panzer made and Ms. Moran seconded a motion to adjourn to executive session at 8:53 pm for the purpose of discussing the employment history of a particular person or persons.

Aye 6 Nay 0 The motion carried.

13. RECONVENE PUBLIC SESSION

Subject	13.01 MOVE OUT OF EXECUTIVE SESSION
Meeting	Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	13. RECONVENE PUBLIC SESSION
Access	Public

Type

Move Out of Executive Session

Mr. Mayville made and Mrs. Bailey seconded a motion to adjourn the executive session and to reconvene the public session at 10:29 p.m.

Ayes 6 Nays 0 The motion carried.

14. ADJOURNMENT

Subject **14.01 ADJOURNMENT**

Meeting Feb 17, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 14. ADJOURNMENT

Access Public

Type

Adjournment

There being no further business, Mr. Mayville made and Mrs. Bailey seconded a motion to adjourn the meeting of February 17, 2015 at 10:30 pm.

Ayes 6 Nays 0 The motion carried.