

PURCHASING EXHIBIT

*Methods Of Competition To Be Used For Non-Bid Procurements*

	Verbal Quotes			Written Quotes		RFP*	Other
	0	3	More Than 3	3	More Than 3		
<b>Purchase Contracts up to \$20,000</b>							
Under \$,1000	x						
\$1,001 - \$5,000		x					
\$5,000 - \$20,000				x			
<b>Public Work Contracts Up To \$35,000</b>							
Under \$3,500	x						
\$3,501 - \$15,000		x					
\$15,001 - \$35,000					x		
Emergencies							x
Insurance (Institutional)					x		
Professional Services (see 6741)						x	
Leases of Personal Property							x
Second-Hand Equipment from Other Governments							x
Certain Food & Milk Purchases							x
Sole Source (For example, patented or monopoly item)							x

\*RFP: Request for Proposal

Adoption date: January 6, 2014