

Minutes of the Regular Board of Education Meeting  
February 1, 2016

The Webutuck Board of Education held their February 1, 2016 meeting at 7:00 p.m. in the Webutuck High School Library.

The following Board members were present:

Kristen Panzer, President  
Cory Chinn  
Christopher Mayville  
Nikki Johnson  
Richard Keller-Coffey  
Bill McGhee  
Judy Moran

Also Present:

Raymond Castellani, Superintendent  
Cynthia Hawthorne, Business Official  
Therese Trotter, District Clerk  
Student Representative Ernesto Sebastian

**1. CALL TO ORDER**

President Panzer called the business meeting of February 1, 2016 to order at 7:06 p.m.

**2. PRESENTATION**

**James Legrand – Eagle Scout Project**

Mr. Legrand, a senior at Webutuck, is a Life Scout working towards an Eagle Scout. His Eagle Scout project would be to restore some of the MES playground. Mr. Legrand will report back to the Board on his project as it progresses. Discussion ensued.

**2.01. Food Service Budget**

Sheila Moran, Food Service Manager reviewed her department, the food service budget and future goals. She also spoke about repairs and future needs. Discussion ensued.

**2.02. Facilities Budget**

Mr. Castellani noted that Robert Eastman has been acting as a Director of Facilities for six months. Mr. Eastman reviewed his department, his Facilities and Maintenance budget and his needs for next year. He requested a leaf blowing system, storage shed and one FTE which would be .5 maintenance and .5 custodial. Discussion ensued.

**3. STUDENT REPORTS**

Representative Ernesto Sebastian reported on the basketball teams and the students who qualified for Sectionals. He noted that there was a senior game this week and the second marking period also ends this week.

**4. PUBLIC COMMENT**

The following are topics commented on by the public:  
Millerton Lions Food Drive requests use of one bus

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**5. SUPERINTENDENT'S REPORT**

5.01. Combining Football with Dover UFSD 2016-2017

Mr. Castellani reported that Webutuck will continue to have a joint football team with Dover for next year. Discussion ensued.

5.02. Board of Education Achievement Award

Mr. Castellani congratulated Board member Cory Chin with the Achievement Award Level 1.

Mr. Castellani reported on the new regulation Multiple Pathways to Graduation from the Board of Regents. It is a regulation establishing multiple, rigorous assessment pathways to graduation for all students. Discussion ensued.

Mr. Castellani met with Hudson River Housing Authority. They would like to meet with the Board and present a plan to work with the District in vision setting and utilizing the building. Discussion ensued.

Needham Risk Management recently performed a safety audit in District to identify infrastructure and technology areas that need improvement. These improvements will be funded through the Smart School Bonds Act. Discussion ensued.

The District's APPR waiver is in effect until March. NY State has recently announced that they want to radically change what they proposed in July which would allow the waiver to be in effect until September 1. Mr. Castellani will be receiving more information on developing an APPR Plan for the District. Discussion ensued.

The District is moving forward on Literacy Reform for grades PreK-12. BOCES will perform an audit to establish where we are with literacy PreK-12. Discussion ensued.

The District is establishing an Anti-bullying Social Emotional Program for grades PreK-12 that would focus on common language, common expectation and common outcomes throughout the buildings. BOCES will train our task force and staff and help design our program. Discussion ensued.

Mr. Castellani commented that there are 3.6 music teachers and in reviewing music schedules, services, and program we would be able to reduce the program by .6 and still offer the same program. He noted that we are also trying to fund an additional health/physical education position. Discussion ensued.

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**6. CONSENSUS AGENDA VOTE**

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member. The amendment called for removing #7.01 Approval of Minutes and #10.02 Establishment of Class of 2021 Extra-Curricular Account for further discussion.

Mr. Mayville made and Mrs. Chin seconded the motion (as amended).

Aye 7                      Nay 0              The motion carried.

**7. DISTRICT CLERK'S REPORT**

**7.01. Approval of Minutes**

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from January 4 and January 19, 2016 Board meeting as submitted.

Ms. Moran made and Mrs. Johnson seconded the motion.

A typo was noted on the January 19, 2016 minutes.

Mr. Mayville made and Mrs. Chin seconded the motion.

Aye 7                      Nay 0              The motion carried.

**\*7.02. Approval of Financial Reports**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the October Financial Reports 2015 as submitted:

- Treasurers Report for the month ending December.
- Comprehensive Budget Status Report ending December.
- Comprehensive Revenue Status Report ending December.
- Claims Auditor Report Warrants #29, 33-37
- Warrants #29, 33-37

Mr. Mayville made and Mrs. Chin seconded the motion.

Aye 7                      Nay 0              The motion carried.

**7.03** Delegations – There were no delegations.

**8. PERSONNEL**

**8.01. Support Staff Resignation:**

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education accepts the following Support Staff Resignation:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Lisa Cancel	Typist (12 month)	February 09, 2016

Ms. Moran made and Mr. Keller Coffey seconded the motion with regret. Board members wished her the best going forward.

Mr. Mayville made and Mrs. Chin seconded the motion.

Aye 7                      Nay 0              The motion carried.



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**10. BUSINESS and OPERATIONS**

**\*10.01. Approval of Language Line Service Agreement**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Language Line Service Agreement under the State of New York Contract #PS6523 through June 30, 2016.

Mr. Mayville made and Mrs. Chin seconded the motion.

Aye 7                      Nay 0              The motion carried.

**10.02. Establishment of Class of 2021 Extra-Curricular Account**

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the establishment of the Class of 2021 Extra-Curricular Account.

Ms. Moran made and Mrs. Johnson seconded the motion.

An account had to be established to deposit fundraiser money.

Aye 7                      Nay 0              The motion carried.

**\*10.03. Approval of Budget Transfer #9**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #9 over five thousand dollars (\$5,000).

Mr. Mayville made and Mrs. Chin seconded the motion.

Aye 7                      Nay 0              The motion carried.

**11. BOARD OF EDUCATION**

**11.01. Committee Reports**

MES Committee – Mr. Castellani along with the MES Committee met last week with all three municipalities to discuss if there was interest in the MES building which there was none. The group made tentative plans to meet every three months to keep abreast commonalities between the District and municipalities.

Finance Committee – The Committee received a preliminary budget that was an overview of changes from last year's budget. More solid information will be forthcoming. Mr. Keller Coffey commented that administration has done a very good job of keeping program and watching pennies.

Policy Committee – The Committee reviewed many policies and are continuing with their work.

The Wellness Committee will be reporting in the next couple of meetings.

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**PUBLIC COMMENT**

The following were topics commented on by the public:

- Kindergartener being dragged into school everyday
- Regular education teacher substituted for special education classroom
- Employee of school district

**EXECUTIVE SESSION**

Mr. Mayville and Mr. Keller Coffey seconded a motion to adjourn to executive session at 8:49 pm for the purpose of contractual obligations and personnel.

Aye 7                      Nay 0                      The motion carried.

**RECONVENE PUBLIC SESSION**

Mr. Mayville made and Mrs. Johnson seconded a motion to adjourn the executive session and to reconvene the public session at 10:15 p.m.

Aye 7                      Nay 0                      The motion carried.

**ADJOURNMENT**

There being no further business, Mrs. Chin made and Ms. Moran seconded a motion to adjourn the meeting of February 1, 2016 at 10:16 pm.

Aye 7                      Nay 0                      The motion carried.

Respectfully submitted,

Therese M. Trotter  
District Clerk