

Minutes of the Regular Board of Education Meeting
March 26, 2012

The Webutuck Board of Education held their March 26, 2012 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Dale Culver, President
Joanne Boyd
William McGhee
Judy Moran
Kristen Panzer
Robert Trotta

Also Present:

James Gratto Jr., Superintendent
Mary Grden, School Business Manager
Therese Trotter, District Clerk
Jay Curtis, EBIS Principal
Brian Christofel, Student Representative
Jon Zenz
Nancy Gagne
Glen White
Michelle Smith
Jennifer Jaffee
Judy Westfall
Pat Carmody
Kayla Smith, Millerton News
Sue Pomeisl
Barbara Riley
John Eboli
Cathy Christofel
Tammy Nethercott
Community Members

Absent:

John Perotti

1. CALL TO ORDER

President Culver called the business meeting of March 26, 2012 to order at 7:34 p.m.

Tanya Patrick, substitute Guidance Counselor, briefly introduced herself to the Board.

2. PRINCIPALS' REPORT

Jay Curtis, EBIS Principal:

Mr. Curtis spoke on the proposed 2012-2013 revisions to the Grades 4-6 Program. Mr. Curtis reviewed the staffing changes for next year at each grade level. It is his preference to have Teacher Assistants assigned per grade level which would be a more efficient use of their time. There will continue to be a 90 minute block of ELA and math

Minutes of the Regular Board of Education Meeting

March 26, 2012

with AIS teacher pushing in for services. He noted some of the complaints from parents that he had heard during the year. He commented that they will be rectified by the staffing changes next year. He also commented that all of the teachers in grades 4-6 had worked on these changes for next year since January and he had not heard any negative comments regarding the changes. Discussion ensued.

3. PUBLIC COMMENT

There were no comments from the public.

4. STUDENT REPORT

Brian Christofel, Student Representative, summarized student events for the last two weeks. He remarked about the play "Anything Goes" and how enjoyable it was to participate in. He reported on Mock Court's recent victory, that 160 students were participating in sports this spring, 54 students participated in the play and noted that Concussion Testing had begun. Discussion ensued.

5. CONSENSUS AGENDA VOTE

Mr. McGhee made and Mrs. Boyd seconded the following motion to approve the Consent Agenda. A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Ayes 6 Nays 0 The motion carried.

6. DISTRICT CLERK'S REPORT

*A. Approval of Minutes for March 19, 2012 Board meeting.

Mr. McGhee made and Mrs. Boyd seconded a motion to accept the minutes as submitted.

Ayes 6 Nays 0 The motion carried.

*B. Acceptance of Financial Reports as submitted:

Mr. McGhee made and Mrs. Boyd seconded a motion to accept the Financial Reports as submitted.

Treasurers Report for the month ending February.

Comprehensive Budget Status Report ending February.

Comprehensive Revenue Status Report ending February.

Warrants 48-51

Ayes 6 Nays 0 The motion carried.

C. Delegations None

7. PERSONNEL

*A. **Substitute Support Staff Appointment**

Mr. McGhee made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointments:

Robert Ball

Substitute Bus Driver

Effective: March 27, 2012

Salary: \$16.80/hour

Minutes of the Regular Board of Education Meeting
March 26, 2012

| | |
|---------------------------|-----------------------|
| Roger Russell | Substitute Bus Driver |
| Effective: March 26, 2012 | Salary: \$16.80/hour |

| | |
|---------------------------|-----------------------|
| Kelsey Cougler | Substitute Bus Driver |
| Effective: March 26, 2012 | Salary: \$16.80/hour |

Ayes 6 Nays 0 The motion carried.

***B. Substitute Instructional Leave Replacement Appointment**

Mr. McGhee made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional leave replacement appointment:

| | |
|--|-----------------------------|
| Tanya Patrick | Long Term Leave Replacement |
| Effective: approximately March 27, 2012 – May 14, 2012 | |
| Salary: Per Policy #402 | Guidance Counselor |

Ayes 6 Nays 0 The motion carried.

***C. Extra-Curricular Appointment for the 2011-2012 School Year**

Mr. McGhee made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following 2011-2012 extra-curricular appointment:

| | |
|-----------------|----------------------------|
| Matthew Pomeisl | Varsity Baseball Volunteer |
| Ayes 6 Nays 0 | The motion carried. |

8. SUPERINTENDENT'S REPORT

A. Dignity for All Students

Mr. Gratto reported that districts have to be in compliance by July 1, 2012 with the Dignity for All Students Act. The Policy Committee has been working on the harassment policy and it has been updated. He noted that the required bullying and sexual harassment training has been set up and will take place in September. Students in High School and EBIS have been viewing bullying videos. Discussion ensued.

B. Videotaping of Board meetings

Mr. Gratto questioned if the Board would like to move forward with videotaping Board meetings. Ms. Moran asked to take a vote.

Mr. Trotta made and Ms. Moran seconded a motion to videotape Webutuck Board of Education meetings and have it shown on cable.

Ayes 5 Nays 1 The motion carried.

Mr. McGhee was the lone dissenter.

Ms. Moran noted the resolution should have included "at no additional cost to the District". Mr. Trotta explained he has approximately \$400 that was a donation given to him that could be used towards videotaping the meetings. Questions arose regarding continued cost of videoing going forward. Mrs. Boyd asked that the Superintendent find out who is using the video equipment the District owns and who is in charge of it. Discussion ensued.

Minutes of the Regular Board of Education Meeting
March 26, 2012

C. Backpack Program through Student Council

Mr. Gratto updated the Board that the Backpack Program is in development. We have a group of students that will collect and provide backpacks for students in need within our District.

D. Mr. Gratto explained that the Kildonan School Agreement allows Webutuck District to use Kildonan in case of an emergency and the District will reciprocate with Kildonan. The agreement was sent to Kildonan to sign. Discussion ensued.

Mr. Gratto announced that the International Potluck Dinner was last Thursday which was hosted by Jim Orr and Monica Baker Boszik. It was wonderful event.

9. CURRICULUM AND INSTRUCTION

***A. Approval of 2012-2013 Webutuck School District Calendar (as presented)**

Mr. McGhee made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent, BE IT RESOLVED, that the Board of Education hereby approves the 2012-2013 Webutuck School District Calendar (as presented).

Ayes 6 Nays 0 The motion carried.

10. BUSINESS AND OPERATIONS

***A. Acceptance of Internal Audit**

Mr. McGhee made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts the Internal Audit Report for 2010-2011 as presented.

Ayes 6 Nays 0 The motion carried.

***B. Approval of Budget Transfer**

Mr. McGhee made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #11 and # 13 over five thousand dollars (\$5,000) per Board resolution dated 7/5/11.

Ayes 6 Nays 0 The motion carried.

Minutes of the Regular Board of Education Meeting
March 26, 2012

***C. Authorization for Tax Adjustments and Refund**

Mr. McGhee made and Mrs. Boyd seconded the following motion:

WHEREAS, by Order of Honorable James V. Brands, Supreme Court of the State of New York, County of Dutchess, dated March 1, 2012, in the matter of Application for Refund of Taxes for the 2005/06, 2006/07, 2007/08, 2008/09 and 2009/10 assessment years were adjusted in favor of petitioner, Suburban Propane, L. P., for property owned in the Town of Northeast, in the Webutuck Central School District, Tax Parcel No. 1333889-7272-00-057307-0000, said reductions in assessment.

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Tax Collector is hereby authorized to issue a refund for the 2005/06, 2006/07, 2007/08, 2008/09 and 2009/10 school years, said taxes for the 2005/06 school year should be based on assessed value of \$327,440 instead of \$380,664. The taxes levied were \$4,940.07 and should be \$4,249.19. The said taxes for the 2006/07 school year should be based on assessed value of \$359,825 instead of \$418,500. The taxes levied were \$5,051.48 and should be \$4,343.09. The said taxes for the 2007/08 school year should be based on assessed value of \$359,825 instead of \$418,500. The taxes levied were \$4,887.39 and should be \$4,202.04. The said taxes for the 2008/09 school year should be based on assessed value of \$359,825 instead of \$418,500. The taxes levied were \$5,161.30 and should be \$4,437.36. The said taxes for the 2009/10 school year should be based on assessed value of \$359,825 instead of \$418,500. The taxes levied were \$5,110.20 and should be \$4,393.46.

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator is hereby authorized to correct the 2005/06, 2006/07, 2007/08, 2008/09 and 2009/10 assessments to reflect such valuation reductions, with a notation in the margin, opposite said entries that the corrections are by authorization of the above-referenced Order; and

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Treasurer is hereby authorized to refund any overpayments of school taxes for the above school year, said refund in the amount of \$ 3,525.30 to Koeppel Martone & Leistman, L.L.P. as stated in the agreement and reduce the tax certiorari reserve by said amount.

Ayes 6 Nays 0 The motion carried.

Minutes of the Regular Board of Education Meeting
March 26, 2012

D. Approval of Inventoried Records Series Disposal

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the disposal of District Records (as listed) pursuant to the Records Retention and Disposition Schedule ED-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, which contains the legal minimum retention periods for district records.

BE IT FURTHER RESOLVED, that in accordance with Article 57-A, the district will dispose of only those records described in the schedule after they have met the minimum retention periods set forth in the schedule.

| | |
|-----------------------------|---|
| time sheets | 2004/2005 |
| general fund | 2004/2005 |
| bank statements | 2004/2005 |
| accts payable | 2002,2004/2005 |
| staff attendance | 2004/2005 |
| duplicate board packets | 2004-2009 |
| duplicate board minutes | 2004-2009 |
| bank statements | 1995/1996,2003-2004 1982/19831994/1995 |
| accounting journals | not inclusive |
| working papers- students | yob 1972-1979 |
| staff attendance | 1992/1993 |
| payroll registers | 1980/1981-1994/1995 |

Ayes 6 Nays 0 The motion carried.

Concerns were raised about how the records would be disposed of. Discussion ensued.

***E. Authorization to Declare Surplus Vehicles**

Mr. McGhee made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools BE IT RESOLVED, that the Board of Education hereby authorizes that the following vehicles be declared surplus and authorizes their sale through public bid:

| Vehicle # | ID# | Mileage |
|-----------------------------|-------------------------|---------|
| *2000 Inter Bus #90 | Vin # 1HVBBAAN9YH271715 | 104,193 |
| *2000 International Bus #95 | Vin # 1HVBBAAN3YH344450 | 119,594 |
| 1999 GMC #91 | Vin # 1GDHG31F3X1127411 | 203,043 |
| 1998 Chevy Bus #86 | Vin # 1GBHG31F7W1065549 | 179,601 |

*Minimum bid of \$5,000

Ayes 6 Nays 0 The motion carried.

Minutes of the Regular Board of Education Meeting
March 26, 2012

10. BOARD OF EDUCATION

A. Finance Committee Report

Nate Ansel, from the Power Authority, attended the Finance meeting. The design phase is now at 30% complete. Mary Grden stated the payback numbers look very good. Mr. Ansel will move forward with contacting NYSED for a project number. The Finance Committee will review the documents. It was noted that a generator may be included. Construction would not begin until summer 2013 depending how quickly it goes through the SED process. Mr. Ansel will attend the June Finance Committee with more information. Design will then be at 90%. Discussion ensued.

B. 2012-2013 Budget Discussion

Mr. Gratto presented the proposed 2012-2013 Budget. Mrs. Grden began with an explanation of the projected revenues for next year. She pointed out the reduction of expenditures necessary for a 0%, 1%, and 2% tax levy increase. Mrs. Grden stated the Governor has not released any new information on additional State Aid money. Mr. Gratto explained how we would get to those figures. He presented a list of recommended position eliminations and spoke about the impact on students and noted the benefits to the reductions. Board members voiced their concern about reducing German. Several audience members who were teachers spoke about the negative impact it would have if we reduced the Social Worker position. Mrs. Moran stated all of these eliminations will just get us under a 2% tax levy. Mr. Gratto stated the comments that were heard tonight will be looked at and discussed further with the Board. President Culver thanked the faculty and staff for the input on the budget discussion. Discussion ensued.

C. Mr. Culver commented on the article that was in the paper regarding teacher salaries. Mr. Culver thanked teachers and staff for their input on the proposed budget. Mrs. Boyd announced that Science Night is Thursday night and that the trip to Europe is leaving this week. Mr. Culver thanked the extra-curricular volunteer who is helping with baseball this spring.

11. PUBLIC COMMENT

-Guidance Counselors are not Social Workers

EXECUTIVE SESSION

Mr. made and Mrs. seconded a motion to adjourn to executive session at 9:25 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

RECONVENE PUBLIC SESSION

Mr. Trotta made and Mr. Culver seconded a motion to adjourn the executive session and to reconvene the public session at 10:13 pm.

Ayes 6 Nays 0 The motion carried.

Minutes of the Regular Board of Education Meeting
March 26, 2012

ADJOURNMENT

There being no further business, Mrs. Panzer made and Mr. McGhee seconded a motion to adjourn the meeting of March 26, 2012 at 10:14 pm.

Ayes 6 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk