

Minutes of the Regular Board of Education Meeting
September 16, 2013

The Webutuck Board of Education held their September 16, 2013 meeting at 7:00 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President

Christopher Mayville

Judy Moran

Kristen Panzer

John Perotti

Robert Trotta

Judy Westfall

Also Present:

James Gratto Jr., Superintendent

Therese Trotter, District Clerk

Katy McEnroe

Kenneth Sauer

Jennifer Chason

Gabe Napoleon

Absent:

Robert Trotta

1. CALL TO ORDER

President McGhee called the business meeting of September 16, 2013 to order at 7:30 p.m.

2. PRESENTATION

Principals Update: Kenneth Sauer, Katy McEnroe, Jennifer Chason

Each principal reported that their first day of school went extremely well.

Ms. McEnroe also commented that her building had started NWEA testing today. She briefly spoke about this year's Summer School Program. The programs that took place were the ESL summer program with Monica Baker Bosik and Jim Orr, two special education programs (the District did not have to send our students out to BOCES), a Kindergarten summer program and a Writing program for 4 - 6 graders (to increase their Language Arts). Ms. McEnroe reported that overall it went well and was beneficial.

Jenn Chason reported her building has established new procedures for security which seems to be going well. One of the new criteria is to have students stay after school for a reason and not have students just hang around. She noted they had a Curriculum Night for EBIS which had a decent turnout. Parents felt welcomed in the building which was a positive for the event. Mrs. Panzer suggested speaking with Betsy from NECC about providing a program that engages students in an activity afterschool until a game begins a little later. Discussion ensued.

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3. PUBLIC COMMENT

The following topics were commented on by the public:

-PTA membership goal: wants 100% participation

4. STUDENT REPORT

Paul Christofel and Andrew Coon introduced themselves to the Board. Mr. Christofel is the Senior Class President and Mr. Coon is the President of the Student Council and they will be the Student Representatives to the Board of Education this year. They reported that clubs and organizations are preparing for Community Day. They also reported that fall sports had begun and that Student Council had donated two hundred and fifty dollars each to the families of Zach Pruner and Gian Stagnaro to help with expenses. They were Pine Plains students killed in a recent car accident.

5. SUPERINTENDENT'S REPORT

A. Septic Update

Mr. Gratto reported receiving our project number for the septic issue. Morris and Associates' contract has been sent to Girvin & Ferlazzo for review. If Board members have any questions on the contract please send them to the Superintendent so he can forward them to the attorneys.

B. Field Trips

Mr. Gratto noted that a list of field trips taken last year had been included in the Board packet. Mr. Gratto stated that principals are present and could comment on the topic. He stated each building receives money for field trips each year. Mrs. Panzer questioned principals if they have the resources they need so that teachers can go on trips that enrich students' education. Mrs. Panzer spoke about having a tradition of field trips students can look forward to as they enter a grade. She spoke about her first three children having special field trips in many grades but her youngest had nothing. Mrs. Panzer asked for feedback from the principals. Ms. McEnroe and Mrs. Chason agreed that teachers feel more pressure missing a class for a field trip due to all of the mandates that have come down from Albany. Another reason is the fact that it is a different world now which adds a huge concern for teachers taking students than when we had big field trips years ago. Also, there are fewer chaperones because both parents work. Ms. McEnroe did state that they take many local field trips which are very good. Ms. Moran suggested going on field trips Friday nights. It was also suggested sending an email to the school staff establishing that we want field trips to be taken. Discussion ensued.

C. Contract Received from Reverse Polarity

Mr. Perotti stated that he had spoken to a person who brought to his attention that when you change a computer system in an institution, the ancillary expenses and support services can be three times the cost of set up. Mrs. Panzer and Ms. Moran clarified that Reverse Polarity is the support system. Mr. Gratto discussed a concern he had about the contract suggesting Webutuck buying hours in bulk to get a low rate. Ms. Moran felt strongly that this is a good way to go and that the District can use the hours over three years. Mr. Gratto reported that at the DLT meeting, Mr. McCaffrey put forth the question

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of how are we supporting these teachers and needing an educational consultant possibly. Mr. Kleespies has been inundated with questions from teachers since he has been serving as the Technology Leader. The Committee left with the focus of researching educational consultants and bring the suggestions to the next DLT meeting. Discussion ensued.

E. President McGhee stated he had heard from parents and students about concerns with French IV and V classes being taught together. They felt it was more a French V class. Mr. Sauer is working with the teacher to differentiate the curriculum for both levels. Ms. Moran suggested creating an independent study class and purchasing the Rosetta Stone where students could get the different levels of instruction. Several Board members felt that it was a good idea. Mr. Gratto will provide more information in Friday's Board packet. Discussion ensued.

6. CONSENSUS AGENDA VOTE

Mr. Perotti made and Mrs. Westfall seconded the following motion to approve the Consent Agenda.

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Ayes 6 Nays 0 The motion carried.

7. DISTRICT CLERK'S REPORT

***A.** Approval of Minutes for August 19 and September 3, 2013 Board meetings.

Mr. Perotti made and Mrs. Westfall seconded a motion to accept the minutes as submitted.

Ayes 6 Nays 0 The motion carried.

B. Acceptance of Financial Reports as submitted:

Mrs. Panzer made and Mr. Mayville seconded a motion to accept the Financial Report as submitted.

Treasurers Report for the month ending July.

Comprehensive Budget Status Report ending July.

Comprehensive Revenue Status Report ending July.

Claims Auditor Report Warrants # 1-11

Warrants #1-11

Ayes 6 Nays 0 The motion carried.

C. Delegations - None

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8. PERSONNEL

***A. Substitute Instructional Appointments**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional appointments:

Maggie Farrell	Substitute Teacher
Effective: September 17, 2013	Salary: \$90/day

Melissa Goldston	Substitute Teacher
Effective: September 17, 2013	Salary: \$90/day

Ayes 6 Nays 0 The motion carried.

***B. Support Staff Resignation**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following support staff resignation:

Rita Yale	Food Service Worker
Effective August 30, 2013	

Victoria Couglar	Bus Monitor
Effective: September 4, 2013	

Ayes 6 Nays 0 The motion carried.

***C. Substitute Support Staff Appointments**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointments contingent upon NYSED Employment Clearance:

William Brizzie	Substitute Bus Driver
Effective: September 17, 2013	Salary: \$16.80/Hr.

Mustafa Elserafy	Substitute Bus Driver
Effective: September 17, 2013	Salary: \$16.80/Hr.

Gail Vann	Substitute Food Service Worker
Effective: September 17, 2013	Salary: \$10.69/Hr.

Tina Breen	Substitute Food Service Worker
Effective: September 17, 2013	Salary: \$10.69/Hr.

Rita Yale	Substitute Food Service Worker
Effective: September 17, 2013	Salary: \$10.69/Hr.

Lynda Sickler	Substitute Clerical Worker
Effective: September 17, 2013	Salary: \$12.85/Hr.

Ayes 6 Nays 0 The motion carried.

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***D. Extra-Curricular Appointment for the 2013-2014 School Year**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following extra-curricular appointment for the 2013-2014 school year:

<u>Mentee</u>	<u>Mentor</u>	<u>Stipend</u>
Christopher DeSario	Kevin Kleespies	\$ 972
Jack Mosel	Patrick McKeever	\$ 972
Jenna Garofalo	Christine Gillette	\$ 972
Cheryl Benken	Advisor French Club	\$ 243
Nancy Gagne	Play Choreographer	\$1,823
Nancy Gagne	Play Director	\$3,342
James Gagne	Play Set Construction	\$2,431

Ayes 6 Nays 0 The motion carried.

***E. Amendment of Extra-Curricular Stipend**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby amends the following extra-curricular stipend to reflect the current contract rate of pay for the 2013-2014 school year:

Christine Ford	Co-Advisor Class of 2015	\$ 121.50
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Ayes 6 Nays 0 The motion carried.

***F. Approval of Lead Evaluators**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education of the Webutuck Central School District hereby approves the following individuals as Lead Evaluators for the District for the 2013-2014 school year:

James Gratto, Jr.
Ophelia Richards

Ayes 6 Nays 0 The motion carried.

9. BUSINESS and OPERATIONS

***A. Acceptance of Donation**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts with gratitude the following donated items from DRA Imaging Group for Webutuck Elementary School:

kleenex, glue sticks, erasers, pencils, crayons, markers, index cards,
paper bags, notebooks, book covers, pens, pocket folders, pencil
sharpeners, scissors, staplers, rulers, highlighters, tape, chalk, book bag
with supplies

Ayes 6 Nays 0 The motion carried.

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***B. Acceptance of Donation**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education accepts, with appreciation, the following donation:

Target "Take Charge of Education Program" \$62.41
Ayes 6 Nays 0 The motion carried.

***C. Approval of Contract with Dutchess County BOCES for Installment
Purchase Agreement Copiers**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the contract with Dutchess County BOCES for the acquisition of three copiers through a three year installment purchase agreement commencing in the 2013-2014 school year with a maximum total principal cost of \$25,782.02 and further that the Webutuck (North East) School District will pay the Dutchess County BOCES through its regular monthly billing cycle.

Ayes 6 Nays 0 The motion carried.

19. BOARD OF EDUCATION

President McGhee recognized with appreciation the two generous donations on the agenda as well as Ancramdale Neighbors Helping Neighbors donation that was approved at the last agenda.

A. Committee Reports

1. Policy – The Committee is waiting to receive more information on Bring Your Own Device (BYOD) policy. Several resources, i.e. NYSSBA and Needham Associates have been contacted for their samples of a BYOD policy before moving forward.

Discussion took place on criteria for valedictorian and salutatorian and what guidelines are appropriate for students moving into a District in the twelfth grade. Discussion ensued.

Mr. Gratto stated the Committee drafted guidelines for scholarship awards. He will send them to Mr. Sauer as a draft for the Scholarship Committee to review. Mrs. Panzer clarified with Mr. Gratto that the Board wants to see the donations on the agenda in the future. Discussion ensued.

2. The next Finance Committee Meeting will be on Wednesday, October 2 at 6:30 pm. It was decided the Facility Committee Meeting will be on the same evening at 7:00 pm.

B. Mrs. Panzer questioned Mr. Gratto how the job appointments are going and if the District is following procedures for posting jobs and that it is done fairly. Ms. Moran felt strongly that job postings should go out to everyone and not just posting in offices. Discussion ensued.

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11. PUBLIC COMMENT

There were no comments from the public.

12. EXECUTIVE SESSION

Mr. McGhee made and Mr. Perotti seconded a motion to adjourn to executive session at 7:05 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

13. RECONVENE PUBLIC SESSION

Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn the executive session and to reconvene the public session at 9:19 pm.

Ayes 6 Nays 0 The motion carried.

14. ADJOURNMENT

There being no further business, Mrs. Panzer made and Mr. Perotti seconded a motion to adjourn the meeting of September 16, 2013 at 9:20 pm.

Ayes 6 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk