

Minutes of the Regular Board of Education Meeting  
July 8, 2013

The Webutuck Board of Education held their July 8, 2013 meeting directly following the Reorganization Meeting in the Webutuck High School Library.

The following Board members were present:

William McGhee, President  
Christopher Mayville  
Judy Moran  
Kristen Panzer  
Robert Trotta  
Judy Westfall

Also Present:

James Gratto Jr., Superintendent  
Therese Trotter, District Clerk  
Carol Kohl  
Tom Kohl  
Jon Zenz  
Joe Rinaldi  
Jenny Hansell

Absent:

John Perotti

**1. CALL TO ORDER**

President McGhee called the business meeting of July 8, 2013 to order at 8:10 p.m.

**2. PUBLIC COMMENT**

The following topics were commented on by the public:

-Newspaper didn't have correct salutatorian(s)

**3. CONSENSUS AGENDA VOTE**

Ms. Moran made and Mrs. Panzer seconded the following motion to approve the Consent Agenda (as amended):

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

Ayes 6      Nays 0      The motion carried.

**4. DISTRICT CLERK'S REPORT**

\*A. Approval of Minutes for June 17, 2013, June 20, 2013, June 24, 2013, June 27, 2013 Board meetings.

Ms. Moran made and Mrs. Panzer seconded a motion to accept the minutes as submitted.

Ayes 6      Nays 0      The motion carried.

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**B. Delegations**

**NECC – Jenny Hansel**

Jenny Hansel introduced Joe Rinaldi, Chairman of the Board of NECC and spoke about the letter she had given to the Board summarizing all of the programs NECC has offered throughout the year. NECC is extremely pleased that their programs such as the afterschool program and the school garden, to name a few, have done so well. NECC had recently requested use of an additional room for office space at the MES building. NECC would use the room from approximately 9 a.m. until 2 p.m. during the school year. Ms. Panzer requested the record show that Webutuck Board policy prohibits her from participating in discussion about NECC because she is on the NECC Board. President McGhee questioned lawn mowing in a certain area on the property. Ms. Hansel will check the area tomorrow. Mr. Gratto asked Ms. Hansel to add language about the use of the extra room to the contract. After review he will send it to the Board for approval. Ms. Hansel understands the playground is to be dismantled however she would like to see the swings stay. Mr. Gratto stated it has been declared surplus. The playground is a liability for the School District. Mr. Gratto will speak with our insurance provider about the swing set and report back to the Board. Discussion ensued.

**Mr. and Mrs. Kohl**

Carol and Tom Kohl spoke about their daughter Kayla Kohl, the 2013 valedictorian. Mrs. Kohl referenced an email that was sent to all Board members regarding Kayla receiving only \$150 in scholarship money. Mr. Kohl spoke about his daughter being the valedictorian and being a very accomplished student. They went to scholarship night where other students received tens of thousands of dollars and Kayla's total amount awarded was \$150. Mr. Kohl felt it was disgraceful for Kayla to receive that amount in scholarship money as recognition for her hard work while others walked about with thousands more. He has spoken with the Guidance Department and expressed his frustration. He did note that Mr. Merendino did apologize as well as Mrs. Riley. He wanted the names of the individuals on the Scholarship Committee but did not receive them. Mr. Kohl wants explanations, apologies from administration, and wants the school to replace the \$1500 that Kayla was awarded but could not receive because she is not going to a New York School. Mrs. Panzer spoke about the selection process from the research the Superintendent did. She expressed that there has to be some guidelines for the Scholarship Committee and recommended bylaws. Mr. Gratto agreed that would be a good idea. It was noted by several Board members and Mr. and Mrs. Kohl that no one felt this was done maliciously. Mr. Trotta stated that if the District is in charge of the money that has been solicited for scholarships by holding it in accounts before it is distributed, then the Board is responsible for how money is awarded. Mrs. Panzer noted that scholarship money has not been accepted as a donation on a Board agenda but every other money received is accepted as a donation. Mr. Kohl would like apologies from Mr. Gratto, Mr. Sauer, the Guidance Department, and Scholarship Committee. Mr. Kohl also will be calling all of the organizations and individuals that donate to the scholarship fund and telling them that the stewards of the money have not done a good job this year. Discussion ensued.

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**5. PERSONNEL**

**\*A. Rescind Instructional Appointment**

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby rescinds the following instructional appointment:

Bonnie Parmelee .6 FTE Earth Science Teacher  
Effective: September 1, 2013

Ayes 6 Nays 0 The motion carried.

**\*B. Instructional Appointment**

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following instructional appointment:

Rosanna Hamm .4FTE Curriculum Coordinator  
Effective: September 1, 2013-June 30, 2014

Annual Salary = \$29,000 Title IIA grant funded position

Ayes 6 Nays 0 The motion carried.

**\*C. Support Staff Appointment**

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointment:

Christina Murphy Teacher Aide – 3 hrs/day  
Effective: September 1, 2013 Salary: \$12.19/hour, Step 1

Ayes 6 Nays 0 The motion carried.

**\*D. Substitute Support Staff Appointment**

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointment:

Joseph Vittorini Substitute Mechanic  
Effective: July 9, 2013 Salary: \$17.86/hour

Ayes 6 Nays 0 The motion carried.

**\*E. Instructional Appointments**

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following instructional appointments for the 2013-2014 summer school programs:

Christine Henderson Speech Teacher  
Effective: July 1, 2013-Aug. 9, 2013 Salary: \$35.08/hour

Not to exceed 30 days

Ayes 6 Nays 0 The motion carried.

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**6. CURRIUCULUM AND INSTRUCTION**

**\*A. Committee on Special Education Monthly Reports**

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for July 2013, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ayes 6      Nays 0      The motion carried.

**7. BUSINESS and OPERATIONS**

**\*A. Approval of Budget Transfer**

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #15 (over five thousand dollars \$5,000).

Ayes 6      Nays 0      The motion carried.

**\*B. Approval of 2013-2014 Contracts**

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following contracts between the Webutuck Central School District and the listed vendors for the 2013-2014 school year:

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<b>Provider</b>	<b>Service</b>	<b>Rate</b>
Dutchess County School Boards	Association Fees	\$875.00 per year
OT/PT/SLP Services PLLC	OT, PT, Speech	Per attached
Four Winds Hospital	Tutorial services	\$54.00 per hour
Impact Applications Inc.	Concussion Software	\$400.00 per year through Sharon
Section IX Sports' Dues		\$4245 per year
Coffee Systems	vending machines	Not Received
E.A. Morse	Floor machine service contract	\$90-\$135 per qtr/\$1260 per year
ThyssenKrupp Elevator	Millerton Elevator Service Agreement	\$1242 per year
CNY	Elevator inspection	\$90 per inspection/\$90 per test
Technical Building Services	HVAC Maintenance Contract	\$11, 146 for 100 hours
Needham Risk Management	Health and safety services	\$6,500 annual contract
	fire code, annual visual inspections	per schedule
	consultation, training	per schedule
Pupil Benefits Plan, Inc.	Student Accident Insurance	\$10.42 per student
Harbridge Consulting Group	GASB #45 Actuarial Services	\$2,000 per year
St. Francis Hospital	SEDCAR	flow through funds
Astor Day Treatment Center	SEDCAR	flow through funds
Green Chimneys	SEDCAR	flow through funds
Dynamic Center, Inc.	SEDCAR	Flow through funds
Center for Spectrum Services	SEDCAR	flow through funds
Kildonan School	cooperative purchasing	salt/sand purchasing
HealthCare Solutions (Stericycle)	Medical Waste Removal	\$10.00 per month plus
		4.95% regulatory fee
		\$1.79 Fuel
		\$.67 Energy
		\$75.00 additional pickups
TheWorkplace	DOT Physicals	see attached
	School Physician	\$9220 per year
		\$140 per hour up to 100 hours \$150 over 100 hours \$170 hearings & litigations
Girvin and Ferlazzo	Legal services	
Hiscock	Bond Council	BAN \$.50 per \$1000(Min. \$750)
		Bonds \$1.00 per thousand
		Refunding per schedule
Fiscal Advisors	Financial Consultants	Hourly \$160
		Continuing Disclosure \$1800
		Official Statement \$800
Rhinebeck Architect	Architect	see attached
Internal Auditors	Internal Auditor	\$3,000 per year
External Auditors	External Auditor	\$18,800 per year
NWEA	Testing	Contract through BOCES
Preferred Group	125 Cafeteria Plan	\$750 annual \$4 per month per person
Blackboard Engage	Interactive Classroom	\$1,755.43 per year
CSEA Dental Contract		\$115.77 per month per person
Advanced Therapy	OT Services at ASTOR	\$2,200 per year \$300 per week during summer
Red Cross Shelter Agreement		Building Use
Omni	TSA	\$1500 per year

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		Plus \$36 for non-P3 plans (4)
Advantage Sport Fitness	Fitness Equipment Maintenance	\$1,224 per year/Emergencies extra

Ayes 6      Nays 0      The motion carried.

**8. BOARD OF EDUCATION**

A. Mr. Gratto will research the process by which scholarship money is given out and report back to the Board on Mr. and Mrs. Kohl's complaint and concern. Mr. Gratto will also write an apology letter to the parents.

Mrs. Panzer questioned the media coverage for Mr. Pomeisl and Mr. Cavilere's jerseys being retired. The Board did not know anything about it. Mr. Zenz stated in retrospect it could have been better publicized. Discussion ensued.

**9. PUBLIC COMMENT**

There were no comments from the public.

**10. EXECUTIVE SESSION**

Ms. Moran made and Mrs. Westfall seconded a motion to adjourn to executive session at 9:15 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6      Nays 0      The motion carried.

**11. RECONVENE PUBLIC SESSION**

Mrs. Westfall made and Mrs. Panzer seconded a motion to adjourn the executive session and to reconvene the public session at 9:51 pm.

Ayes 6      Nays 0      The motion carried.

**12. ADJOURNMENT**

There being no further business, Mr. Trotta made and Mrs. Westfall seconded a motion to adjourn the meeting of July 8, 2013 at 9:52 pm.

Ayes 6      Nays 0      The motion carried.

Respectfully submitted,

Therese M. Trotter  
District Clerk