

Minutes of the Regular Board of Education Meeting
July 22, 2013

The Webutuck Board of Education held their July 22, 2013 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President

Christopher Mayville

Judy Moran

Kristen Panzer

Robert Trotta

Judy Westfall

Also Present:

James Gratto Jr., Superintendent

Therese Trotter, District Clerk

Jon Zenz

Absent:

John Perotti

1. CALL TO ORDER

President McGhee called the business meeting of July 22, 2013 to order at 7:31 p.m.

2. PUBLIC COMMENT

There were no comments from the public.

3. CONSENSUS AGENDA VOTE

Ms. Panzer made and Mr. Trotta seconded the following motion to approve the Consent Agenda (as amended):

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing 4A and 6A for further discussion. Mr. Trotta noted the month of the minutes should be July.

Ayes 6 Nays 0 The motion carried.

4. DISTRICT CLERK'S REPORT

A. Approval of Minutes for July 8, 2013 Reorganization and July 8, 2013 Business meetings.

This motion was removed for further discussion.

Mr. Trotta asked for an amendment to the minutes regarding who nominated and seconded Mr. McGhee for President. The minutes will be amended.

Mr. Trotta made and Mrs. Panzer seconded a motion to accept the minutes as amended.

Ayes 6 Nays 0 The motion carried.

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***B. Acceptance of Financial Reports as submitted:**

Mrs. Panzer made and Mr. Trotta seconded a motion to accept the Financial Reports as submitted.

Extra Classroom Fund Quarterly Report ending June (unaudited).
Treasurers Report for the month ending June (unaudited).
Comprehensive Budget Status Report ending June (unaudited).
Comprehensive Revenue Status Report ending June (unaudited).
Claims Auditor Report Warrants #67-80 and 82
Warrants #67-80 and 82

Ayes 6 Nays 0 The motion carried.

C. Delegations - None

5. PERSONNEL

***A. Instructional Resignation**

Mrs. Panzer made and Mr. Trotta seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following instructional resignation:

Bonnie Parmelee Earth Science Teacher (.6 FTE)
Effective: June 21, 2013

Ayes 6 Nays 0 The motion carried.

***B. Substitute Support Staff Appointment**

Mrs. Panzer made and Mr. Trotta seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointment contingent upon NYSED Employment Clearance:

Henry Rothvoss III Substitute Mechanic
Effective: July 23, 2013 Salary: \$17.86/hour

Ayes 6 Nays 0 The motion carried.

6. BUSINESS and OPERATIONS

A. Approval of Revised NECC Lease

This item was removed from the consent agenda to allow Mrs. Panzer to vote on the Consent Agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the Revised NECC Lease between Northeast (Webutuck) Central School District and Northeast Community Center from July 1, 2013 through June 30, 2014 at a rate of one thousand dollars (\$1000) per month and directs the Board President to sign the approved lease.

Mrs. Panzer sits on the Board of NECC and therefore Board policy prohibits her from voting or discussing any NECC resolution or topic.

Mrs. Westfall made and Ms. Moran seconded the above motion:

Ayes 5 Nays 0 The motion carried.

Mrs. Panzer abstained from the vote.

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B. Mr. Trotta questioned the procedure of members being appointed to Board Committees. President McGhee explained the process.

7. BOARD OF EDUCATION

A. Report on Legal Conference – Judy Moran

Ms. Moran highly recommends NYSSBA conferences to the other Board members. She feels they have very useful information. One section was about the responsibility of a Board member. She stated that they pointed out that one Board member has no more power or authority than any other person in the public and an individual Board member has no authority to request information from a superintendent or principal. She commented that there was a process to interview the principal candidates agreed upon by Board members. She expressed to Mr. Trotta that he had changed the process by attending the second interview sessions. Discussion ensued.

Ms. Moran also reviewed other topics that were discussed at the conference. She will bring in all pertinent documents to be copied for all Board members. Discussion ensued.

Mrs. Panzer had questions regarding the LGBT group that was organized in the school. Mr. Gratto stated there is an advisor but it is not a paid position. It was developed through student interest last year. It is not an official club yet.

Mr. Gratto reminded Board members of their Board Retreat on August 12.

Ms. Moran wanted updates on several issues i.e. CSEA contract and fund balance. Ms. Moran wants the CSEA contract completed. Discussion ensued.

Ms. Moran also explained additional information she received from the legal conference; there was a decision from NYSED for this year only, if a district has extra funds in the retirement fund reserve the district can use those funds without penalty to maintain program if the District runs short. Discussion ensued.

Ms. Moran stated that the AP statistics course needs to be looked at carefully. She thinks that AP Statistics is a difficult course and perhaps high school students may not be ready for it. Most of our students do not get credit for the course. Discussion ensued.

11. PUBLIC COMMENT

There were no comments from the public.

12. EXECUTIVE SESSION

Mr. Trotta made and Mrs. Panzer seconded a motion to adjourn to executive session at 8:24 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

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13. RECONVENE PUBLIC SESSION

Mr. Trotta made and Ms. Moran seconded a motion to adjourn the executive session and to reconvene the public session at 9:02 pm.

Ayes 6 Nays 0 The motion carried.

Administrative Appointment

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following School administrator appointment:

| | |
|------------------------------------|--------------------------|
| Jennifer Chason | School Principal |
| Effective: August 19, 2013 | Annual Salary = \$87,500 |
| Tenure Area: School Administration | |
| Replaces: Jay Curtis | |

14. ADJOURNMENT

There being no further business, Mrs. Westfall made and Mrs. Panzer seconded a motion to adjourn the meeting of July 22, 2013 at 9:04 pm.

Ayes 6 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk