

Minutes of the Regular Board of Education Meeting
July 13, 2015

The Webutuck Board of Education held their July 13, 2015 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Kristen Panzer, President
Nikki Johnson
Richard Keller-Coffey
Judy Moran
Kristen Panzer

Also Present:

Raymond Castellani, Superintendent
Therese Trotter, District Clerk

Absent:

Cory Chinn
Christopher Mayville
Bill McGhee

1. CALL TO ORDER

President Panzer called the business meeting of July 13, 2015 to order at 7:34 p.m.

2. PUBLIC COMMENT

There were no comments from the public.

3. SUPERINTENDENT'S REPORT

A. Foundations in Music

Mr. Castellani reported that this course was proposed by the high school. Mrs. Gagne sent the course information she had gotten of the NYSED website. Mr. Castellani forwarded it on to the Board this morning.

B. Water Main Issue

Mr. Castellani explained about the water main issue that has been affecting WES since last week. The architect, Ray Jurkowski from Morris Associates came to assess the situation. He explained the water leak problem and the plan to correct it going forward. Mr. Castellani and Mrs. Hawthorne will look for short term borrowing or possibly using reserves to fund the project. Mr. Keller-Coffey questioned future long term planning. Mr. Castellani stated that a five year plan needs to be developed. Discussion ensued.

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C. Bus Radios – J. Heiser

Mr. Heiser stated that our bus radios are on the analog system. They have been narrow banded twice in last six years which has reduced efficiency in reception. He noted that a bus driver in Millerton could not get a hold of the bus garage this year until she used her own cell phone. The new system would be digital. Mr. Heiser spoke about leasing versus owning radios. He commented on the pros and cons of each. The radios would cost \$1100 per radio if we bought them plus \$25 per radio air time a month. If the District rented radios, it would cost \$135 to come out to fix a problem. Mr. Heiser recommended leasing the equipment because it is cheaper. Ms. Moran questioned that if a new model comes out would the lease allow for that update. Mr. Heiser stated that it did. Discussion ensued.

4. CONSENSUS AGENDA VOTE

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member. The amendment called for removing #6.04 Extra-curricular Appointments for further discussion.

Ms. Moran made and Mrs. Johnson seconded the motion (as amended).

Ayes 4 Nays 0 The motion carried.

5. DISTRICT CLERK'S REPORT

5.01. Delegations – There were no delegations.

6. PERSONNEL

***6.01. School Business Administrator Appointment**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following School Business Administrator appointment:

Cynthia Hawthorne School Business Administrator
Effective August 03, 2015 Salary as per contract

Ms. Moran made and Mrs. Johnson seconded the motion.

Ayes 4 Nays 0 The motion carried.

***6.02. Instructional Appointment**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following instructional appointment as a Teacher on Special Assignment:

NAME	POSITION	EFFECTIVE DATE	SALARY
Erik Lynch	Dean of Students	August 01, 2015 - June 30, 2106	Per WTA Contract

Ms. Moran made and Mrs. Johnson seconded the motion.

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Ayes 4 Nays 0 The motion carried.

***6.03. Support Staff Appointments**

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointments:

NAME	POSITION	EFFECTIVE	SALARY
Megan Carr	Typist (3.5hr)	Sept. 01,2015 - June 30,2016	Per Step 2 of the CSEA contract
Jessica Wolfe	Teacher Aide	Sept. 01,2015 - June 30, 2016	Per Step 4 of the CSEA contract

Ms. Moran made and Mrs. Johnson seconded the motion.

Ayes 4 Nays 0 The motion carried.

6.04. Extra-Curricular Appointments

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2015-2016 school year:

NAME	POSITION 2015 - 2016 School Year	STIPEND
Barbara Riley	Data Warehouse Coordinator	\$1500
Nancy Gagne	Play Choreographer	\$1,873
Nancy Gagne	Play Director	\$3,435
James Gagne	Play Set Construction	\$2,498
Craig Wickwire	High School Yearbook	\$3,435
Christine Mathers	Babysitter Club	9 hrs. @ \$36.44/hr.
Henry Pollinger	Mock Court	\$250

Mr. Keller Coffey questioned what the Babysitter Club was and why there was not a stipend. Ms. Moran explained it was not in the contract under extracurricular activities. He also had questions about Mock Court and why the stipend was a small amount. Discussion ensued.

Mr. Keller Coffey made and Mrs. Johnson seconded the motion.

Aye 4 Nay 0 The motion carried.

7. CURRICULUM AND INSTRUCTION

***7.01. Authorization to Establish New Course**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the creation of the following new course to begin September 2015 school year:

- Foundations in Music

Ms. Moran made and Mrs. Johnson seconded the motion.

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Ms. Moran's concerns were that it was meant to be the third of the three courses in a series. It is meant for students majoring in music for college. She read specifics from the curriculum outline regarding prerequisites. She questioned whether the students who signed up for the course really have an idea about what the course is. It was decided that the principal will work with guidance to call the students that signed up and review the syllabus with them to see if they are still interested. They will review other courses to offer in. Discussion ensued.

Ms. Moran made and Mr. Keller-Coffey seconded a motion to table the resolution.

Aye 4 Nay 0 The motion carried.

***7.02. Committee on Special Education Monthly Report**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for July 2014, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ms. Moran made and Mrs. Johnson seconded the motion.

Ayes 4 Nays 0 The motion carried.

***7.03. Approval of Millbrook Physical Therapy Agreement**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the agreement between Webutuck Central School District and Millbrook Physical Therapy Agreement for provisions of Athletic Training Services for the 2015-2016 school year.

Ms. Moran made and Mrs. Johnson seconded the motion.

Ayes 4 Nays 0 The motion carried.

8. BUSINESS and OPERATIONS

***8.01. Approval of Goosetown Enterprises, Inc. Agreement**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the Goosetown Enterprises, Inc. Agreement for the rental of bus radios and equipment.

Ms. Moran made and Mrs. Johnson seconded the motion.

Ayes 4 Nays 0 The motion carried.

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***8.02. Amendment of Authorization to Execute Contracts**

BE IT RESOLVED, that the Board of Education authorizes the Board President and/or Vice-President to execute contracts for the 2015 - 2016 school year upon approval of the Board of Education.

Ms. Moran made and Mrs. Johnson seconded the motion.

Ms. Moran asked that additional language be added similar to: “if the Board President is not present, then the Vice-President may sign contracts”. It was decided to leave the wording alone.

Aye 4 Nay 0 The motion carried.

9. BOARD OF EDUCATION

9.01. Other

Ms. Moran asked about appointing our Business teacher. Mr. Castellani explained she also teaches .4 FACS. He will need to ask a waiver from the state for teaching out of certification of those two courses. Discussion ensued.

Ms. Moran recommended that we appoint the interpreter for this coming year. Mr. Castellani agreed.

Mrs. Johnson questioned Mr. Heiser on if PreK – 8 could be on the same bus. Mr. Castellani clarified the question to Mr. Heiser and asked if there was enough capacity on buses to have students PreK-8 on one run. Mr. Heiser was not positive but stated PreK-6 could definitely fit. Mr. Heiser did not know but will research it and report back to the Board. Mr. Castellani reported that two schools in our county have flip-flopped elementary and secondary student’s arrival time to school. Board members voiced concerns about what effect that had on the overall program and sports. Mr. Castellani stated that they will research the topic going forward. Discussion ensued.

Mr. Castellani reported on the water problem at the bottom level in WES. There is a major roof problem that is leaking water and causing problems. Ms. Moran thought Mr. Lounsbury stated that it could be fixed rather quickly. Mr. Castellani stated it was a long term fix Mr. Lounsbury spoke about. Mr. Castellani will follow up with Mr. Lounsbury tomorrow. Discussion ensued.

Mrs. Johnson asked about the grants that Ms. Hansell from NECC spoke about at the last meeting in June. Mr. Castellani stated it is a match grant she spoke about and we don’t know what we are doing with the building yet. Discussion ensued.

Mr. Keller-Coffey questioned if there was a process for course development and approvals. A committee could be established with teachers and administrators. He spoke about what process he has seen in other places. Ms. Moran is interested in utilizing our faculty more in such instances such as he described. Discussion ensued.

Ms. Panzer commented about having goals in place this summer. She would like to begin those conversations on August 3rd during Retreat.

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Mr. Keller Coffey commented about wanting to meet the faculty and staff. It was suggested that perhaps a barbeque in last part of August to meet the school staff. Discussion ensued.

Mr. Keller-Coffey recommended beginning the Board meeting at 7:00 pm. It was suggested to talk with Mr. McGhee to see if he could make that early of a meeting. Ms. Moran suggested that we move the meeting around to a different day once awhile. Discussion ensued.

Mr. Keller-Coffey asked if there were any certificates or acknowledgment given to students when they have success or do something great. Ms. Panzer commented that faculty and students have been invited to Board meetings and acknowledged. He suggested inviting the PTA to a meeting to recognize them. Discussion ensued.

10. PUBLIC COMMENT

There were no comments from the public.

ADJOURNMENT

There being no further business, Ms. Moran made and Ms. Johnson seconded a motion to adjourn the meeting of July 13, 2015 at 8:50 pm.

Ayes 4 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk