

Minutes of the Regular Board of Education Meeting
June 16, 2014

The Webutuck Board of Education held their June 16, 2014 meeting at 7:00 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President

Erin Bailey

Christopher Mayville

Judy Moran

Kristen Panzer

Judy Westfall

Also Present:

James Gratto Jr., Superintendent

Therese Trotter, District Clerk

Gabe Napoleon

Jon Zenz

Craig Wickwire

Sherry Fisher

Nancy Gagne

Jerry Heiser

Trini Stevens

John and Susan Metcalfe

Absent:

John Perotti

1. CALL TO ORDER

President McGhee called the business meeting of June 16, 2014 to order at 7:05 p.m.

2. WORK SESSION: Preparation for Board Docs

Board members became familiar with using school laptops and retrieving their Board packets online.

Mr. Gratto reported the changes to the revised agenda.

Mr. Gratto introduced the new part-time art teacher, Craig Wickwire. Mr. Wickwire spoke about his family and his recent work experience at Webutuck as a substitute teacher and his previous work experience. He stated he was very excited to be able to teach at Webutuck.

3. PUBLIC COMMENT

There were no comments from the public.

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4. SUPERINTENDENT'S REPORT

A. Technology Leader Position

Mr. Gratto reported that the two Technology Leader positions were posted and two candidates have applied. He suggested to Board members that they discuss them in Executive Session due to personnel issues.

B. FACS and Business positions

Mr. Gratto reported that these have been discussed at the last two Board meetings. Both positions are on the agenda for actions.

C. Labor – Bus Garage

Mr. Gratto recommended speaking about this in Executive Session due to personnel issues.

D. Water Repair Project

Mr. Gratto pointed out the information on the Water Repair Project was in the Board packet and the water repair information needs to be approved to move forward with the project.

5. CONSENSUS AGENDA VOTE

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member. Board members spoke about Claudette Chamberlain retiring and that she had a long history at Webutuck and was a very good and positive employee.

Ayes 6 Nays 0 The motion carried.

Ms. Moran questioned if the SEQRA resolution should be voted on by itself and not included in the consent agenda. It was decided to vote on it by itself.

6. DISTRICT CLERK'S REPORT

***A.** Approval of Minutes for June 2, 2014 Board meeting.

Mrs. Westfall made and Mrs. Bailey seconded a motion to approve the minutes as submitted.

Ayes 6 Nays 0 The motion carried.

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B. Delegations

Nancy Gagne, WTA President regarding Fitness Room re-location.

Mrs. Gagne stated many concerns about moving the fitness room to the back wing of the high school. The concerns are for the educational atmosphere in both areas not being conducive to a strong learning environment. She spoke about the inadequate size of the classrooms after the remodel with all of the things that have to go into it. The mirrors that will be left on the walls will be very distracting to students. She cited Regulation 151.1(a) that states Districts have to have approval from the Commissioner for remodeling of educational facilities. She cited Regulation 155.1 (b) (2) that talks about having windows. Other concerns were: the location of the classroom in the fitness room will be adjacent to the music room which will be distracting; the location of the new fitness room and the noise coming from it for other students learning nearby; the fitness room mat having an odor being a new classroom and possibly being punctured while a different floor is laid over it to conceal it for a temporary move. Mrs. Gagne questioned the cost of the entire renovation. Mr. Gratto did not have an estimate at that time. Mrs. Panzer asked Mrs. Gagne for a written copy of all of her concerns. She will provide all Board members with a copy.

Mr. Gratto stated that this would reduce the number of middle school students walking to language and math classes in the high school. Supervision and loss of instructional time will be minimized by this change. Mike Needham, Needham Associates, District Safety Coordinator has been in the District to review the changes to the area. Mr. Gratto will review the Regulations cited by Mrs. Gagne with Mr. Needham. It was noted that some students will have access to the high school in the coming year but it will greatly reduce the number by remodeling the two classrooms. Discussion ensued.

7. PERSONNEL

***A. Support Staff Resignation**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts with regret the following support staff resignation for the purpose of retirement:

Claudette Chamberlin

Bus Driver

Effective: June 27, 2014

Ayes 6

Nays 0

The motion carried.

***B. Substitute Support Staff Appointment**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following substitute support staff appointment:

Moustafa Elsirafy

Substitute Teacher's Aide

Effective: June 17, 2014

Salary: \$11.96 per hour

Ayes 6

Nays 0

The motion carried.

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***F. Instructional Appointments**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following instructional appointments:

Laura Robinson	1.0 FTE Business Teacher
Effective: Sept. 1, 2014- June 30, 2015	Tenure Area: Business
Step: 16 per the WTA contract	

Craig Wickwire	.6 FTE Art Teacher
Effective: Sept. 1, 2014	
Step: 1 per the WTA contract	

Ayes 6 Nays 0 The motion carried.

***G. Extra-Curricular Appointments for the 2014-2015 School Year**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, the Board of Education hereby approves the following 2014-2015 extra-curricular appointments, contingent upon meeting coursework/certifications consistent with the NYSED coaching sequence requirements:

		<u>Stipend</u>
Shawn Hosier	Cross Country	\$2,564.00
Stephanie Bonk	Varsity Volleyball	\$4,427.00
Hanna Peters	Varsity Field Hockey	\$4,427.00
Mark Moren	Varsity Girls Soccer	\$4,427.00
Kevin Doyle	Varsity Boys Soccer	\$4,427.00
Chris DeSario	Modified Boys Soccer	\$2,175.00
Mari-Ann Hoke	Modified Girls Soccer	\$2,175.00

Ayes 6 Nays 0 The motion carried.

8. BUSINESS and OPERATIONS

***A. Approval of Summer Day Camp Transportation**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the 2014-2015 Amenia Recreation Summer Program Transportation and Millerton Recreation Summer Program Transportation.

Ayes 6 Nays 0 The motion carried.

***B. Approval of Surplus**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the surplus of 81 IBM E74M CRT computer monitors and authorizes their sale through public bid.

Ayes 6 Nays 0 The motion carried.

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***C. Approval of Payroll Calendar for 2014-2015**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the payroll calendar for 2014-2015 school year.

Ayes 6 Nays 0 The motion carried.

***D. Acceptance of Scholarship Donations**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education accepts with gratitude the following donations for the Class of 2014 Scholarships:

<u>SCHOLARSHIP DONATIONS TO DATE</u>		
DATE	VENDOR	AMOUNT
8/19	DURST ORGANIZATION	1,000.00
5/1	DUXBURY & HERMANS INC	25.00
5/7	JEANNE ALLEN & JUNE HECKLEMAM	1,000.00
5/7	SAPERSTEIN ENTERPRISES	300.00
5/15	DEBBIE RUPPEL CLASS OF 1973	1,350.00
5/15	WELSH SANITATION	100.00
5/15	BANK OF MILLBROOK	100.00
5/15	PAWLING CORPORATION	200.00
5/15	DR & MRS JULIAN STRAUSS	50.00
5/15	TAYLOR OIL INC	250.00
5/15	NEEDHAM RISK MANAGEMENT	100.00
6/9	HARNEY AND SONS	500.00
6/9	M&T BANK	250.00
6/9	TAMARACK PRESERVE	150.00
6/9	AMENIA LIONS CLUB	400.00
6/9	HARLEM VALLEY ARTS EPPS	100.00
6/9	SUSAN BREWER	100.00
6/9	STONE CHURCH GRANGE	200.00
6/9	ROSE AND KIERNAN INSURANCE	1,000.00
6/9	VFW 5444 AUXILIARY	100.00
6/12	AMENIA WOMEN'S CLUB	650.00
6/12	ASSOCIATED LIGHTENING ROD	300.00
6/12	MARTY CONKLIN'S GARAGE	100.00
6/12	SUSAN BAUCHNER CHARLAS	100.00
6/12	VFW 5444	50.00
6/12	NORTHWEST LAWN & LANDSCAPIG	100.00
TOTAL		8,575.00

Ayes 6 Nays 0 The motion carried.

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***E. Approval of MVP Rates**

Mrs. Westfall made and Mrs. Bailey seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the 2014-2015 MVP Package A Rates:

Individual Rate: \$757.54	Family Rate: \$1893.87
Ayes 6 Nays 0	The motion carried.

Ms. Moran made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the removal of Agenda item 8F-Approval of SEQRA from the consent agenda and voting on it separately.

Ayes 6 Nays 0 The motion carried.

F. Approval of SEQRA Resolution

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the SEQRA Resolution:

WHEREAS, the School Board, as Commissioners of the Webutuck Central School, received from its Administrator, information in the form of an evaluation report from Morris Associates, indicating that the Webutuck Junior/Senior High School requires the installation of an automatic pump priming system to serve the existing water system; and,

WHEREAS, Morris Associates, PLLC, Engineering Consultants, are prepared to provide certain plans and specifications for the improvement, along with a proposed request for proposal documents, and have delineated the project labeled as the Webutuck Junior/High School Water System Repair.

1. This School Board establishes the emergency project to be known as Webutuck Junior/Senior High School Water System Repair at the Webutuck Junior/Senior High School at Haight Road, Amenia, New York;
2. This is a repair project and it is exempt from further SEQRA Action, being a Type II Action consisting of a repair involving no substantial changes in an existing structure or facility which did not exceed the thresholds of Section 617.5 of 6NYCRR Part 617, and no further environmental proceedings are necessary;
3. Morris Associates, PLLC, Engineering Consultants, be, and they hereby are, authorized to prepare necessary plans, specifications, and request for proposal documents, in accordance with law, to give notice to bidders;
4. After receipt of approval from the State Department of Education, such bid documents and proposed contract documents shall be available for public inspection for a deposit prior to the bid date;

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5. Among other things, the bids must contain the non-collusion certificate required by General Municipal Law, Section 103-d, and the School Board shall reserve the right in its discretion to waive technical non-compliance, or irregularities that are not material or substantial, to reject all bids and to re-bid the project.

Ayes 6 Nays 0 The motion carried.

9. BOARD OF EDUCATION

A. Board Retreat July 9, 2014

Mr. Gratto noted the Board Retreat and BoardDocs training will be July 9th. The Reorganizational meeting will be July 7th.

B. Mrs. Panzer questioned how the Scholarship Committee is doing. Mr. Gratto stated it was going as planned. There have been more donations received than last year. Senior awards night is June 25th. The Committee has five staff members from all building levels.

Mrs. Panzer brought up a concern she mentioned previously about middle school end of year classroom activities and would like to know what is planned for classroom activities. Mr. Gratto reported on the plans that he knew of to date. She would like more information. Discussion ensued.

Ms. Moran had asked about information master schedule with class sizes. She suggested getting a new program because it appears that can't be done. Mr. Gratto clarified that it can be done in the guidance office but he cannot. He will get the information for the Board.

Mrs. Westfall questioned about summer camp transportation. Discussion ensued.

10. PUBLIC COMMENT

The following were topics comments on by the public.

-Chris Mayville thanked Nancy Gagne and Sherry Fisher for all the work they did over the years.

11. EXECUTIVE SESSION

Mrs. Westfall made and Mr. Mayville seconded a motion to adjourn to executive session at 8:53 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

12. RECONVENE PUBLIC SESSION

Ms. Moran made and Mrs. Panzer seconded a motion to adjourn the executive session and to reconvene the public session at 10:06 pm.

Ayes 6 Nays 0 The motion carried.

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13. ADJOURNMENT

There being no further business, Ms. Moran made and Mr. Panzer seconded a motion to adjourn the meeting of June 16, 2014 at 10:07 pm.

Ayes 7 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk