

Minutes of the Regular Board of Education Meeting
November 16, 2015

The Webutuck Board of Education held their November 16, 2015 meeting at 7:00 p.m. in the Webutuck High School Library.

The following Board members were present:

Kristen Panzer, President

Cory Chinn

Christopher Mayville

Nikki Johnson

Richard Keller-Coffey

Bill McGhee arrived

Judy Moran

Also Present:

Raymond Castellani, Superintendent

Cynthia Hawthorne, Business Official

Therese Trotter, District Clerk

Cassandra Whitehead

Cassandra Lopane

Ernesto Sebastian

1. CALL TO ORDER

President Panzer called the business meeting of November 16, 2015 to order at 7:11 p.m.

2. PUBLIC COMMENT

There were no comments from the public.

3. SUPERINTENDENT'S REPORT

3.01. Regents' Week

Mrs. Chason will report to the Board at the next meeting on a number of factors that could necessitate a decision by the Board to have only the high school students taking Regents attend school during Regent's week in January 2016. Discussion ensued.

3.02. Fall Sports Athletes

Mr. Castellani, Mr. Zenz and Fall Coaches recognized the fall sports athletes and thanked them for representing Webutuck well during the fall season. Discussion ensued.

3.03. Mr. Castellani reported that he met with the bus drivers and thanked them for the important job they do. He discussed the transportation survey that will be sent to the Webutuck community. Discussion ensued.

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STUDENTS' REPORT

Ms. Whitehead reported that she will bring information to the Board on Feeding the World program when she receives information. The cast list is up for the spring musical 42nd Street. Ms. Whitehead reported on the upcoming holiday concerts and other musical events coming up. Mr. Castellani will invite the Area All State students to the next meeting.

Ms. Lopane reported that the Senior Class Fundraiser Poinsettia Sale will be happening in the next week as well as the Junior Class Fundraiser Wreath Sale. The marking period ended this past Friday.

Mr. Sebastian reported that the Sports' Awards took place last week. He announced the student recipients of the sports awards. He announced that jv and varsity winter sports began last Monday and modified sports began today.

4. CONSENT AGENDA VOTE

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member. The amendment called for removing #7.03 Approval of Beneath Agreements and 7.08 Approval of Memorandum of Agreement (MOA) for Jennifer Chason for further discussion.

Ms. Moran made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

5. DISTRICT CLERK'S REPORT

***5.01. Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from October 26, 2015 Board meeting as submitted.

Ms. Moran made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

5.02. Delegations – There were no delegations.

6. PERSONNEL

6.01. Support Staff Resignation:

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education accepts the following Support Staff Resignations:

NAME	POSITION	EFFECTIVE DATE
Nancy Genoese	Health Office Aide	November 24, 2015
Raymond River	Maintenance Worker (.5 FTE)	November 16, 2015
Raymond River	Custodial Worker (.5 FTE)	November 16, 2015

Ms. Moran made and Mr. Mayville seconded the motion.

Aye 7 Nay 0 The motion carried.

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6.02. Extra-Curricular Resignation:

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education accepts the following Extra-Curricular Resignation:

NAME	POSITION	EFFECTIVE DATE
Heather Miles	Modified Girls Basketball Coach	November 17, 2015

Mr. Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

***6.03. Support Staff Appointments**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointments:

NAME	POSITION	EFFECTIVE DATE	SALARY
Melanie Kay	Typist (3.5hr.)	November 17, 2015	Step 1 per CSEA contract
Raymond River	Maintenance Worker (1.0 FTE)	November 17, 2015	Step 5 per CSEA contract
Amanda Weaver(Replaces Melanie Kay)	Food Service Helper (3hr.)	November 17, 2015	\$11.26/hr.

Ms. Moran made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

***6.04. Substitute Instructional Appointment**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following substitute instructional appointment:

NAME	POSITION	EFFECTIVE DATE	SALARY
Grace Morrissey	Substitute Teacher	November 17, 2015	\$85/day
Rebecca Cline	Substitute Teacher	November 17, 2015	\$90/day

Ms. Moran made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

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***6.05. Substitute Support Staff Appointments**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointments:

NAME	POSITION	EFFECTIVE	SALARY
Marisa McKenzie	Substitute Teacher Assistant	November 17, 2015	\$11.96/hr.
Marisa McKenzie	Substitute Teacher Aide	November 17, 2015	\$11.96/hr.
Grace Morrissey	Substitute Clerical Worker	November 17, 2015	\$12.85/hr.
Grace Morrissey	Substitute Teacher Assistant	November 17, 2015	\$11.96/hr.
Grace Morrissey	Substitute Teacher Aide	November 17, 2015	\$11.96/hr.
Grace Morrissey	Substitute School Monitor	November 17, 2015	\$11.29/hr.

Ms. Moran made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

6.06. Extra-Curricular Appointments

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2015-2016 school year:

NAME	POSITION for 2015-2016 School Year	STIPEND
Keith Jackson	JV Boys Basketball Coach	\$4,494
Ryan Emerson	Varsity Boys Basketball Volunteer	No Stipend
Matthew Idea	Varsity Boys Basketball Volunteer	No Stipend

Mrs. Johnson made and Ms. Moran seconded the motion to table the resolution.

Mrs. Johnson withdrew the motion to table.

Mrs. Johnson made and Ms. Moran seconded the motion.

Mrs. Johnson questioned what the numbers were for each varsity and jv teams. She thought maybe they could be combined. Discussion ensued.

It was recommended that Ms. Adrian be removed from the extra-curricular appointments and discussion took place on modified cheerleading running as a club team for one year.

Discussion ensued.

Mrs. Johnson made and Ms. Moran seconded the amendment of removing the modified cheerleading coach from the resolution.

Aye 7 Nay 0 The motion carried.

Mr. Mayville made and Mrs. Chin seconded the amended motion.

Aye 7 Nay 0 The motion carried.

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7. BUSINESS and OPERATIONS

***7.01. Authorization for Tax Refund**

WHEREAS, by Order of Honorable Stephen R. Hunter, Supreme Court of the State of New York, County of Dutchess, dated October 13, 2015, in the matter of Application for Refund of Taxes for the 2014-2015 assessment years were adjusted in favor of petitioner, Richard Syms and Ineva Syms., for properties owned in the Town of Amenia, in the Webutuck Central School District,

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Tax Collector is hereby authorized to issue a refund for the 2015-2016 school year, said taxes for the 2015-16 school year as follows:

GRID NUMBER	OLD	NEW	TAX BILLED	CORRECTED	TAX REFUND
	ASSESSMENT	ASSESSMENT	TAX BILLED	AMOUNT	REFUND
132000 7167-09- 184501-0000	\$332,100	\$290,000	\$4139.18	\$3614.46	\$524.73
				TOTAL REFUND	\$524.73

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator is hereby authorized to correct the 2015-2016 assessment to reflect such valuation reductions, with a notation in the margin, opposite said entries that the corrections are by authorization of the above-referenced Order; and

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Treasurer is hereby authorized to refund any overpayments of school taxes for the above school year, said refund in the amount of \$ 524.73 and reduce the tax certiorari. Ms. Moran made and Mr. Keller Coffey seconded a motion to table.

Aye 7 Nay 0 The motion carried.

7.02. Approval of (RFP) Request for Proposal Architecture /Engineer

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves Tetra Tech as Architect/Engineer for 2015-2016 with an option for 2016-2017 school year renewal as per Request for Proposal dated October 2, 2015.

Mr. Mayville made and Mr. McGhee seconded the motion.

Aye 7 Nay 0 The motion carried.

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7.03. Approval of Benetech Agreements

This item was removed from the consent agenda for further discussion.

Affordable Care Act Reporting

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the December 1, 2015 – December 31, 2016 Agreement for the Affordable Care Act Reporting between Benetech and Webutuck (North East) Central School District.

Retiree Billing

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the Agreement between Benetech and Webutuck (North East) Central School District for Retiree Billing beginning January 1, 2016.

Ms. Moran made and Mrs. Chin seconded the motion.

Ms. Moran commented about seeing the revised contract at the last minute.

Ms. Moran withdrew the motion.

Ms. Moran made and Mr. Keller Coffey seconded a motion to table the resolution.

Aye 7 Nay 0 The motion carried.

***7.04. Approval of Payments to Harkin Mechanical Construction**

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education approves the following payments to Harkin Mechanical Construction:

PROJECT	COST
WATER MAIN REPLACEMENT	\$96,000

Ms. Moran made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

***7.05. Authorization for Filing of 2015-2016 Returned Tax Claims** WHEREAS, the Education Law provides that the Tax Collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of the delinquent tax items have been certified to the Board of Education, and since the Tax Collector has affixed her affidavit to such statement and has filed a statement accounting for the handling of the Tax Warrant; AND WHEREAS the Business Official has examined and verified the accuracy of the signed report of the Tax Collector;

THEREFORE BE IT RESOLVED, that the Board of Education accept the report of the Tax Collector and having determined that the Tax Collector has accounted for the full amount of the Tax Warrant and direct that the lists of the delinquent tax items, with the addition of the two percent (2%) penalty be certified to the Office of the County Treasurer and/or other Tax Enforcement Officer;

AND IT IS FURTHER DIRECTED that the Tax Warrant, Tax Roll, and the Tax Collector's copies of the tax receipts be placed on file and be given fire protection in the school vault.

Ms. Moran made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

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7.06. Acceptance of Donation of Greenhouse

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts the generous donation of a greenhouse to Webutuck School District from Doug Broughton.

Mr. Mayville made and Mrs. Johnson seconded the motion.

Mr. Mayville agreed with Ms. Moran about more concrete evidence of donation appraisal. Discussion ensued.

Mr. Mayville made and Ms. Moran seconded the motion table the resolution.

Aye 7 Nay 0 The motion carried.

***7.07. *Approval of Memorandum of Agreement Director of Student Services as Administrative Position**

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education approves the MOA between the Webutuck Administrative Association and Webutuck Central School District for the Director of Student Services as an Administrative Position.

Ms. Moran made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

7.08. Approval of Memorandum of Agreement (MOA) for Jennifer Chason

This item was removed from consent agenda for further discussion.

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education approves the MOA between the Webutuck Administrative Association and Webutuck Central School District for Jennifer Chason.

Mrs. Johnson made and Mr. Keller Coffey seconded a motion to table the motion.

Aye 7 Nay 0 The motion carried.

8. BOARD OF EDUCATION

8.01. Committee Reports

Mr. Castellani spoke about meeting with superintendents from Dover, Millbrook, BOCES, and Pawling along with Dutchess Community College (DCC) President to discuss the prospect of DCC providing better services to the northeast Dutchess County residents and possibly using Webutuck School District space. Discussion ensued.

Ms. Panzer received a call from NYSSBA regarding a Board Retreat. She received cost information that she passed on to Board members. Discussion ensued.

Mr. Zenz introduced the Millbrook Athletic Trainer Sean Roach to Board members.

PUBLIC COMMENT

The following were topics commented on by the public:

- EBIS afterschool programs are great and responding quick to bus issue
- son's jersey and service dog
- service dog, goal setting, DCC, sharing services,
- therapy dog

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EXECUTIVE SESSION

Mr. Keller Coffey and Mrs. Johnson seconded a motion to adjourn to executive session at 8:48 pm for the purpose of discussing the employment history of a particular person or persons.

Aye 7 Nay 0 The motion carried.

RECONVENE PUBLIC SESSION

Mr. Mayville made and Ms. Moran seconded a motion to adjourn the executive session and to reconvene the public session at 9:54 p.m.

Aye 7 Nay 0 The motion carried.

ADJOURNMENT

There being no further business, Mr. Mayville made and Mrs. Chin seconded a motion to adjourn the meeting of November 16, 2015 at 9:55 pm.

Aye 7 Nay 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk