

Minutes of the Regular Board of Education Meeting
January 4, 2016

The Webutuck Board of Education held their January 4, 2016 meeting at 7:00 p.m. in the Webutuck High School Library.

The following Board members were present:

Kristen Panzer, President
Cory Chinn
Christopher Mayville
Nikki Johnson
Richard Keller-Coffey
Judy Moran

Also Present:

Raymond Castellani, Superintendent
Cynthia Hawthorne, Business Official
Therese Trotter, District Clerk

Absent:

Bill McGhee

1. CALL TO ORDER

President Panzer called the business meeting of January 4, 2016 to order at 7:00 p.m.

2. PRESENTATION

2.01. Senior Trip-Students

The presentation was moved to the next Board meeting.

3. PUBLIC COMMENT

There were no comments from the public.

4. SUPERINTENDENT'S REPORT

4.01. Director of Facilities II

Mr. Castellani reported that the District currently has the position District Facilities I. He has tried to fill the position for several months but they weren't pleased with the candidate pool. He would like the Board to approve the creation of a District Facilities II position. The salary is in the same range but it is more of an administrative position. We would need to create the position before beginning to interview. Discussion ensued.

4.02. Mr. Castellani reported that Dr. Hooley would be willing to come and speak about goal setting with the Board members. He recommended a week night possibly beginning at 6:00 pm until 9:00 for two nights. It was suggested that the Board create a manual or process that future boards could follow in setting goals. Board members were in agreement. Discussion ensued.

Mr. Castellani reported that the Senior Trip presentation will be January 19 with the class advisor and building principal in attendance.

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President Panzer commented the Board should have a copy of the presentation the students and Mr. Wickwire will be presenting at the next meeting about the website. Discussion ensued.

5. CONSENSUS AGENDA VOTE

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member. The amendment called for removing #9.01 Surplus AED and #9.02 Approval of Agreement between Doyle Security and North East Community Center and for further discussion.

Mr. Mayville made and Mrs. Chinn seconded the motion as amended.

Aye 6 Nay 0 The motion carried.

6. DISTRICT CLERK'S REPORT

***6.01. Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from December 7, 2015 Board meeting as submitted.

Mr. Mayville made and Mrs. Chinn seconded the motion.

Aye 6 Nay 0 The motion carried.

***6.02. Approval of Financial Reports as Submitted**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the October Financial Reports 2015 as submitted:

- Treasurers Report for the month ending November.
- Comprehensive Budget Status Report ending November.
- Comprehensive Revenue Status Report ending November.
- Claims Auditor Report Warrants #27-28, 30-32
- Warrants #27-28, 30-32

Mr. Mayville made and Mrs. Chinn seconded the motion.

Aye 6 Nay 0 The motion carried.

6.03. Delegations – There were no delegations.

7. PERSONNEL

***7.01. Creation of Administrative Position**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board Of Education hereby approves the creation of the Administrative position, *Director of Facilities II*, effective January 05, 2016.

Mr. Mayville made and Mrs. Chinn seconded the motion.

Aye 6 Nay 0 The motion carried.

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***7.02. Leave of Absence**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following unpaid Leave of Absence:

NAME	POSITION	EFFECTIVE DATE
Herbert Day III	Bus Driver	Approx. December 4, 2015 - May 4, 2016

Mr. Mayville made and Mrs. Chinn seconded the motion.

Aye 6 Nay 0 The motion carried.

***7.03. Support Staff Appointments**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointments:

Walter Kilmer, Jr. Maintenance Worker (.5 FTE)
Effective: January 5, 2016 Salary: \$17.72/hr, Step 1 per CSEA

Walter Kilmer, Jr. Custodial Worker (.5 FTE)
Effective: January 5, 2016 Salary: \$14.08/hr, Step 1 per CSEA

Mr. Mayville made and Mrs. Chinn seconded the motion.

Aye 6 Nay 0 The motion carried.

8. CURRICULUM AND INSTRUCTION

***8.01. Committee on Special Education Monthly Report**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for October, November and December 2015, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Mr. Mayville made and Mrs. Chinn seconded the motion.

Aye 6 Nay 0 The motion carried.

9. BUSINESS and OPERATIONS

9.01. Authorization to Declare Surplus AEDs

This item was removed from the consent agenda for discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education declares the six AEDs surplus and authorizes the disposal of them.

Ms. Moran made and Mrs. Johnson seconded the motion.

Mr. Mayville asked that we give the AEDs to the Scrub Club if they could use them.

Discussion ensued.

Mr. Mayville made and Mr. Chin seconded the motion to amend the wording to include "...and authorizes the disposal, repurposing or recycling of them."

Aye 5 Nay 1 The motion carried.

Ms. Moran was the lone dissenter

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9.02. Approval of Agreement between Doyle Security and North East Community Center (NECC)

This item was removed from the consent agenda for discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Agreement between Doyle Security and NECC at the Millerton Elementary building for the purchase of an improvement to real property; WHEREAS, NECC shall be responsible for all maintenance and up keep of the security system.

Mr. Keller Coffey made and Mrs. Johnson seconded the motion.

Mr. Keller Coffey asked if other companies had been looked at. Mr. Castellani stated that the payment, maintenance and upkeep is the responsibility of NECC, therefore he had nothing to do with it. Ms. Moran made and Mr. Keller Coffey seconded the motion to amend the wording to include "...security system, with the stipulation that the district will be on the emergency contact list."

Aye 6 Nay 0 The motion carried.

***9.03. Authorization for Tax Adjustments and Refund**

WHEREAS, by Order of Honorable James V. Brands, Supreme Court of the State of New York, County of Dutchess, dated December 3, 2015, in the matter of Application for Refund of Taxes for the 2013-2014 and 2014-2015 assessment years were adjusted in favor of petitioner, Fraser Conservation LLC, for properties owned in the Town of Amenia, in the Webutuck Central School District,

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Tax Collector is hereby authorized to issue a refund for the 2013-2014 and 2014-2015 school year, said taxes for the 2013-14 and 2014-15 school year as follows:

GRID NUMBER	OLD ASSESSMENT	NEW ASSESSMENT	TAX BILLED	CORRECTED TAX AMOUNT	REFUND
132000 7169-00-161511-0000	\$24,800	\$19,800	\$309.10	\$246.78	\$62.33
132000 7169-00-161511-0000	\$24,800	\$19,800	\$298.37	\$238.22	\$60.17
132000 7169-00-266609-0000	\$541,300	\$512,300	\$6,746.58	\$6,385.14	\$361.46
132000 7169-00-266609-0000	\$541,300	\$512,300	\$6,512.47	\$6,512.47	\$348.91
				TOTAL REFUND	\$832.86

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator is hereby authorized to correct the 2013-2014 and 2014-2015 assessment to reflect such valuation reductions, with a notation in the margin, opposite said entries that the corrections are by authorization of the above-referenced Order; and

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Treasurer is hereby authorized to refund any overpayments of school taxes for the above school year, said refund in the amount of \$832.86 and reduce the tax certiorari reserve by said amount.

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Mr. Mayville made and Mrs. Chinn seconded the motion.
Aye 6 Nay 0 The motion carried.

***9.04. Authorization for Tax Adjustments and Refund**

WHEREAS, by Order of Honorable James V. Brands, Supreme Court of the State of New York, County of Dutchess, dated November 23, 2015, in the matter of Application for Refund of Taxes for the 2013-2014 and 2014-2015 assessment years were adjusted in favor of petitioner, Old Route 770 LLC, for properties owned in the Town of Amenia, in the Webutuck Central School District,

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Tax Collector is hereby authorized to issue a refund for the 2013-2014 and 2014-2015 school year, said taxes for the 2013-14 and 2014-15 school year as follows:

GRID NUMBER	OLD ASSESSMENT	NEW ASSESSMENT	TAX BILLED	CORRECTED AMOUNT	TAX REFUND
132000 7167-17-119187-0000	\$580,000	\$255,000	\$7,228.93	\$3,178.24	\$4,050.70
132000 7167-17-119187-0000	\$580,000	\$255,000	\$6,978.08	\$3,067.95	\$3,910.14
				TOTAL REFUND	\$7,960.84

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator is hereby authorized to correct the 2013-2014 and 2014-2015 assessment to reflect such valuation reductions, with a notation in the margin, opposite said entries that the corrections are by authorization of the above-referenced Order; and

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Treasurer is hereby authorized to refund any overpayments of school taxes for the above school year, said refund in the amount of \$7,960.84 and reduce the tax certiorari reserve by said amount.

Mr. Mayville made and Mrs. Chinn seconded the motion.
Aye 6 Nay 0 The motion carried.

10. BOARD OF EDUCATION

10.01. Committee Reports

There were no reports because of the holidays.

The next Finance Committee meeting was scheduled for February 1, 2016 at 6:00 pm.

Transportation Survey – Mr. Castellani reported 280 surveys were received by email and 250 surveys were received by paper. ??????

Ms. Moran questioned if the master clocks had been fixed yet in any of the buildings. It is impacting transportation. Discussion ensued.

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PUBLIC COMMENT

There were no comments from the public.

EXECUTIVE SESSION

Mr. Mayville and Mrs. Chin seconded a motion to adjourn to executive session at 7:52 pm for the purpose personnel and contractual.

Aye 6 Nay 0 The motion carried.

RECONVENE PUBLIC SESSION

Ms. Moran made and Mr. Keller Coffey seconded a motion to adjourn the executive session and to reconvene the public session at 9:06 p.m.

Aye 6 Nay 0 The motion carried.

ADJOURNMENT

There being no further business, Mr. Keller Coffey made and Ms. Moran seconded a motion to adjourn the meeting of January 4, 2016 at 9:07 pm.

Aye 6 Nay 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk